



## APPLICATION TO IMPORT REGULATED ARTICLES

A person who wishes to import any regulated articles into the Islands must apply to the PPSD for an import permit and pay the prescribed fee, *the Plant Health Ordinance, Section 34 (1)*. The information you provide to the Plant Protection Services Division (PPSD) on this application form and associated documents are collected under the authority of the *Plant Health Ordinance 2012, Section 35 (2)*, for the sole purpose of issuing an import permit. **PLEASE READ THIS APPLICATION THOROUGHLY BEFORE COMPLETING.**

The information to be provided in this application must be typed or written legibly in block capitals. Applying for an import permit is only part of the import procedure. Please read and ensure compliance with the import conditions for each type of the regulated article and return this application along with copies of all the required documentation for importation. The PPSD requires a minimum of two (2) working days to process applications and we recommend applying well in advance of the minimum time. Failure to submit all application documents may delay processing time. The PPSD retains the right to refuse any application.

<p><b>I am applying for (please explanatory notes for assistance):</b></p> <p> <input checked="" type="checkbox"/> A Single entry (Definitive) permit                      <input type="checkbox"/> An Amendment                      <input style="width: 100px; height: 20px;" type="text"/> </p>	<p><b>FOR OFFICIAL USE ONLY</b></p> <div style="border: 1px solid black; width: 100%; height: 20px;"></div>			
<p><b>I am seeking permission to import:</b></p> <table style="width:100%; border: none;"> <tr> <td style="width:33%; border: none;"> <p><b>Category 1</b></p> <p><input type="checkbox"/> Fruits</p> <p><input type="checkbox"/> Vegetables</p> </td> <td style="width:33%; border: none;"> <p><input checked="" type="checkbox"/> <b>Category 2</b></p> <p><input checked="" type="checkbox"/> Cut Flowers    <input type="checkbox"/> Seeds/Seedlings</p> <p><input checked="" type="checkbox"/> Live Plants    <input type="checkbox"/> Suckers    <input type="checkbox"/> Vegetative Stems</p> </td> <td style="width:33%; border: none;"> <p><b>Category 3</b></p> <p><input type="checkbox"/> Annelids    <input type="checkbox"/> Germplasm    <input type="checkbox"/> Other _____</p> <p><input type="checkbox"/> Compost    <input type="checkbox"/> Soil    <input type="checkbox"/> Used Agriculture Implements</p> </td> </tr> </table>		<p><b>Category 1</b></p> <p><input type="checkbox"/> Fruits</p> <p><input type="checkbox"/> Vegetables</p>	<p><input checked="" type="checkbox"/> <b>Category 2</b></p> <p><input checked="" type="checkbox"/> Cut Flowers    <input type="checkbox"/> Seeds/Seedlings</p> <p><input checked="" type="checkbox"/> Live Plants    <input type="checkbox"/> Suckers    <input type="checkbox"/> Vegetative Stems</p>	<p><b>Category 3</b></p> <p><input type="checkbox"/> Annelids    <input type="checkbox"/> Germplasm    <input type="checkbox"/> Other _____</p> <p><input type="checkbox"/> Compost    <input type="checkbox"/> Soil    <input type="checkbox"/> Used Agriculture Implements</p>
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SECTION A: Importer /Agent (for importer, where applicable) and Exporter Details					
1. Name of Importer/Consignee <b>Graceway Trading Ltd</b>			2. Name of Exporter/Consignor <b>Happy Holiday Christmas Trees</b>		
Street Address <b>IGA Supermarket, Leeward Hwy</b>			Street Address <b>2501 NE 22nd Terrace</b>		
City <b>PROVIDENCIALES</b>		Country <b>Turks &amp; Caicos Islands</b>	City <b>Ft. Lauderdale, FL</b>		Country <b>USA</b>
Postal/Zip Code <b>TKCA 1ZZ</b>	Telephone <b>941-5000</b>	Telefax <b>941 5001</b>	Postal/Zip Code <b>33305</b>	Telephone <b>954 646-7024</b>	Telefax <b>9545683812</b>
Cellular <b>649 232-4365</b>		Email Address <b>invoices@gracewayiga.com</b>		Cellular <b>N/A</b>	Email Address <b>cranstein@aol.com</b>
3. Name of Agent for Importer (where applicable) <b>N/A</b>		Address of Agent <b>N/A</b>		Agent Telephone <b>N/A</b>	

SECTION B: Details of Regulated Articles		
4. Country of Origin (if different than export country) <b>USA</b>	5. Pest Free Area (where applicable)	6. Place of Origin (include the name, address and official registration/approval No. where applicable) <b>954 NC Hwy 194 N West Jefferson, NC 28694 USA</b>
7. Country of Export <b>USA</b>	8. Total Quantity <b>180 Pcs</b>	
9. Total Weight of Articles (kg) <b>2,616.19 Kgs</b>	10. Stage of Maturity (fruits and Vegetables) <input type="checkbox"/> Ripened <input checked="" type="checkbox"/> Un-ripened	
11. Type of Packaging for Transport (for fruits, vegetables, seeds, germplasm) <b>Cartons</b>	12. CITES Permit Numbers (where applicable)	
13. Descriptive details for live plants, cut flowers, fruits and vegetables, vegetative stems, and seed/seedlings (Please include the genus, species and variety). For Annelids, only include the genus and species.		
<b>GENUS</b>	<b>SPECIES</b>	<b>VARIETY</b>
1.a. <b>Fraser fir (Christmas Trees)</b>	1.b. <b>Fraser fir</b>	1.c. <b>Fraser fir</b>
2.a.	2.b.	2.c.
3.a.	3.b.	3.c.
4.a.	4.b.	4.c.
5.a.	5.b.	5.c.
6.a.	6.b.	6.c.
7.a.	7.b.	7.c.
8.a.	8.b.	8.c.
Please continue descriptive details on a separate sheet of paper where applicable. The sheet should be ruled up as the above table: Genus, Species and Variety		

14. Descriptive details of Compost and Soil (Please include the composition of the compost, for example, mixtures of cow manure, plant material etc. Where applicable, please also include the material used. For soil, please indicate the type).

Continue on attached documents

15. Intended Use of Regulated Articles (Tick the appropriate Box)

- Commercial
  Human Consumption
  Crop Production
  Decorations/Exhibition
  Further Processing
  Propagation
  Research  
 Other \_\_\_\_\_

16. For non-commercial imported quantities of regulated articles, please state the final destination in the Turks and Caicos Islands where they will be used.

N/A

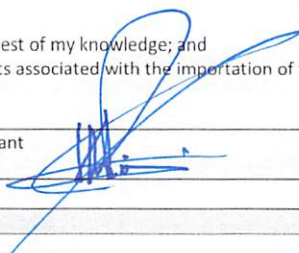
**SECTION C: Transportation Details**

17. Place of Shipment Providenciales	18. Port of Entry South Dock	19. Date of Arrival Dec 10 2020	20. Time of Arrival 11:30 PM
21. Vessel/Flight Number (for private aircraft, please indicate the tail number) Tropical Shipping		22. Container ID/Seal Number(s) (where applicable) -	

**SECTION D: In Transit Details** (Please complete this section when applying for an In Transit Permit for Live Animals)

I/we:

- Declare that the information provided in this application is true and accurate to the best of my knowledge; and  
 Agree to pay the permit fee (where applicable), regardless of issue status, and all costs associated with the importation of the regulated articles listed on this application.

Name of Applicant Kenny Rigby	Signature of Applicant 	Date (dd/mm/yyyy) November 27 2020
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**SECTION E: Checklist** (Please complete this section)

Please complete checklist below:

Please check that, where applicable, you have:

- Attached an existing permit (when applying for amendment)  
 Attached CITES Export Certificate  
 Phytosanitary Certificate  
 Complete Plant List (consisting of both Common and Scientific Names)  
 Seed Analysis Certificate  
 Soil Analysis Report

Please remit the completed application (preferable via email) to:

DEPARTMENT OF AGRICULTURE  
 PLANT PROTECTION SERVICES DIVISION  
 BUTTERFIELD SQUARE, 16 PARADE AVENUE  
 PROVIDENCIALES, TURKS AND CAICOS ISLANDS  
 Email: [agriculture@gov.tc](mailto:agriculture@gov.tc)  
 Telephone: 1.649.946.5801  
 Telefax: 1.649.941.7587

**Please Note**

For Non-USA exports, a copy of the phytosanitary certificate should be attached to this application form for processing before the import permit can be issued. However, on entry into the port in the Turks and Caicos Islands, the regulated articles must be accompanied by the **original phytosanitary certificate** issued by the Competent Authority for Plant Health in the country of export including the USA.

Following approval of the application, your Import permit **will be emailed** directly to you (as per the information provided under Importer Details).

**WARNING:** If any person counterfeits or falsifies any document which is required by or under any enactment relating to an assigned matter or which is used in the transaction of any business relating to any assigned matter; knowingly accepts, receives or uses any such document so counterfeited or falsified; alters any document after it is officially issued; or counterfeits any seal, signature, initials or other mark of, or used by, any officer for the verification of such a document or for the security of goods or for any other purpose relating to an assigned matter; he shall be guilty of an offence and liable on conviction to a fine not exceeding \$20,000 or imprisonment for two years or both, and may be arrested (Section 128 Customs Ordinance).

**FOR OFFICIAL USE ONLY. PLEASE DO NOT WRITE BELOW THIS LINE.**

Name of receiving officer	Signature	Name of officer processing permit	Signature
Date Received	Time Received	Date Processed	
Are there import conditions for this import? <input type="checkbox"/> YES <input type="checkbox"/> NO	<p style="text-align: center;"><b>APPROVE</b> PROCESS PERMIT</p> <p style="text-align: center;"><b>IRA</b></p>	Name of Approver (Plant Inspector)	Signature

