

**TRAVEL GUARD PROGRAM**

TG INTERNATIONAL INSURANCE BROKERAGE, INC.

MAILING ADDRESS: P.O. Box99, San Juan Capistrano, CA 92675

32122 Camino Capistrano, Suite 110, San Juan Capistrano, CA 92675

TEL: 949- 661-6020; FAX:949-661-9758;

E-Mail:webmaster@tginternational.com

Insured Name: MARIA ELENA ARENAS MOJICA

MEXICO

Moving From: MEXICO CITY, México

Moving To: CALIFORNIA, Estados Unidos

Pack Date: 13 Feb 2020

Est. Delivery Date:

CERTIFICATE NO: **8294868013896**

Date of Issuance: 27 Feb 2020

Value Household Goods: (USD \$): 40,000.00

Value Vehicle: (USD \$): 0.00

Value Vehicle: (USD \$): 0.00

Total Insured Value (U.S.\$): (USD \$): 40,000.00

*For amounts in excess of \$300,000.00 prior written approval must be secured from TG International Insurance Brokerage, Inc.*Deductible U.S.\$ Amount Selected:  None  \$50.  \$100.  \$250.  \$500.How Moving:  AIR  SEA  LANDCoverage Selected:  Travel Guard Declared Value Coverage Travel Guard Replacement Value Coverage (Additional premium charge will apply.)

NOTE: TG International Insurance Brokerage, Inc. is hereafter referred to as TGI. Insurance coverage does not attach until certificate is reported to TGI.

**TRAVEL GUARD DECLARED VALUE COVERAGE: Valued Declaration Required.**

Value declaration of the entire shipment must be provided to TGI with the certificate reporting copy. Claim settlement will be based upon the declared value specified on the declaration, the cost of replacement, or the cost of repair, whichever amount is less.

If a valued declaration of the entire shipment is not provide, claim settlement will be based on the actual cash value (replacement cost, less depreciation) of the property at the time of loss, or the cost of replacement, or the cost of repair, whichever amount is less. Declaration /Value list of high value items should be provided to TGI with the certificate reporting copy. Please refer to the High Value Items Clause.

**TRAVEL GUARD REPLACEMENT VALUE COVERAGE: Declaration/value list of high value items MUST be provided to TGI with the certificate reporting copy.**

Full replacement value coverage. An additional premium charge will apply. Entire shipment must be insured at 100% of its current replacement cost.

In the event of a claim, full replacement value coverage allows for replacement with new items of comparable quality, the declared value, or the cost of repair, whichever amount is less. Recovery is limited to the total insured value.

**VEHICLE DEPRECIATED COVERAGE: Automobiles, motorcycles, and/or boats.**

Vehicle value must be specifically declared. Coverage is at actual cash value (depreciated value).

Origin and destination condition inspection reports must be completed, signed by vehicle owner and moving company's representative, or coverage is limited to Named Perils. Contact TGI for Named Perils coverage certificate.

Excludes: Mechanical/electrical malfunction, batteries, tires, air bags, non-factory installed items, non-inventoried items shipped in or on vehicle. Paint damage of any kind to boat, motorcycle, and/or their trailers. Vehicle or motorcycle driven under its own power. No coverage is afforded antique customized or special automobiles and boats such as racing vehicle/boats, motor homes, campers, hang gliders, airplanes or any such aircraft.

Each vehicle is subject to the deductible selected on the face of the certificate, which is in addition to any deductible applicable to the household goods shipment. When paint damage occurs and replacement of automobile body parts is not required, the deductible on the face of the certificate or 2.5 percent of the automobile's insured value, whichever is greater, shall apply.

**COVERAGE: "ALL RISKS" as defined in this Certificate.**

New and/or used household goods/personal effects and vehicles are insured while in the course of transportation against ALL RISKS of direct physical loss or damage from any external (fortuitous) cause (Current American Institute Cargo Clauses, excluding "WAR RISKS" Insurance and S.R. &amp; C.C. Endorsement) and are subject to the exclusions/conditions as noted on the face and reverse of this certificate. Only lawful items within lawful shipments of household goods/personal effects are insured. If shipment does not meet requirements of coverage under this household goods program, contact TGI for alternative coverage options.

**CO-INSURANCE:** ALL ITEMS SHIPPED MUST BE INSURED AT FULL VALUE. If the amount of insurance purchased is not equal to the value of the entire shipment at time of insuring, the Insurance Company will not pay for the actual full value of any item lost or damaged. The insured shall to the extent of such deficit bear their proportion of the loss.**HIGH VALUE ITEMS:** Items having an individual or set value at or above U.S. \$1,000.00, which are defined as, but not limited to: objects of art, carpets/rugs, antiques, china, porcelain, crystal, sterling silver, furs, cameras, musical instruments, television, audio/video equipment, computers. Items must be individually declared and valued prior to packing. Declaration must accompany certificate reporting copy. If high value items are not specifically declared, recovery is limited to a maximum of U.S. \$100.00 per item or set.

I have read the face and reverse of this certificate and have received my copy of the insurance certificate and claim form/instructions. I understand and agree to the terms, conditions and exclusions as stated hereon. I understand that the moving company/forwarder is acting as "agent for the insured" in securing this coverage and that the moving company/forwarder is not TGI's agent, and has no authority to change/modify any condition of coverage.

INSURED'S SIGNATURE \_\_\_\_\_

SIGNATURE OF MOVER'S FREIGHT AGENT  
(AS AGENT FOR THE INSURED)SANCALSA SERVICIOS  
INTERNACIONALES

INDEMNITY: ASPEN INDEMNITY &amp; LIABILITY COMPANY, OCAGCFM16

# TRAVEL GUARD PROGRAM

## EXCLUSIONS: THE POLICY DOES NOT COVER:

- Acts of customs authorities.
- Jewelry, currency, documents, valuable/negotiable papers, coin or stamp collections, computer programs, medications, firearms or general cargo.
- Alcoholic beverages, perishable food items. Damage caused by chemicals including cleaning fluids, dyes, paint, printer toner, etc.
- Acts of governments, confiscation, loss in market or appraised value or consequential losses, if transporting conveyance is abandoned, captured, or seized.
- Items having no market value such as, but not limited to: photographs, family albums, newspaper clippings, technical/research papers, etc.
- Loss or damage caused by wear and tear, mechanical/electrical malfunction, calibration, tuning, and servicing of any item.
- Damage resulting from climatic conditions, inherent vice, or infestation of pests (rodents, insects, etc.). Pre-existing damage. Wrinkling of clothing and or other items of fabric or leather. Mold/Mildew. Silk and/or dried flower/decorative arrangements.
- Missing/damaged items from within owner packed or manufacturer packed cartons, or missing/damaged items from pre-packed cartons/boxes moving from storage.
- Unexplained loss/mysterious disappearances; delay or inconvenience: damage to residence or real property. Loss/damage caused by or as a result of nuclear reaction/radiation.
- Items shipped by mail, parcel post, UPS or any type of courier service.

## CONDITIONS:

- Goods insured must be properly packed by a professional, commercial household goods moving company to withstand transportation, and must be shipped by commercial carriers on a DOOR TO DOOR basis, to include delivery and full unpacking by a professional household goods moving company.
- Pairs, sets or parts: If any item of a "set" is lost or damaged, payment is only made for the item lost/damaged, not the entire set.
- Company may, at its option, require proof of ownership, value, and/or proof of shipment of any item claimed.
- A household goods descriptive inventory must be prepared by household goods carrier at time of movement, showing current condition and quantity of goods being shipped.
- Inventories prepared prior to the date this coverage attaches cannot be used to meet this condition/requirement.
- If property has been transported or stored prior to the effective date of this insurance coverage and a new descriptive inventory was not made, any payment under this insurance shall be proportional when time of loss or damage cannot be established. Such proportion will be based upon the number of days this insurance coverage was in effect versus the entire period of storage and/or transit until its ultimate delivery date.
- When items are grouped together and only one value is shown for group, then each item will be considered of equal value for insurance/claim purposes, unless item can be repaired or replaced for a lesser value.

**EVIDENCE CLAUSE:** Receipt by insured (or insured's agent) of the shipment without written notations of specific loss and/or damage on carrier's delivery documents at time of receipt shall be evidence that the shipment has been delivered complete and in proper and like condition as when tendered for shipment at origin. All loss and/or damage must be witnessed at time of delivery by delivering carrier's representative, and this representative's signature must appear on delivery document verifying the existence of any such loss or damage. FAILURE TO COMPLY PRECLUDES RECOVERY.

**CLAIM REPORTING:** As a condition to recovery under this certificate, claims must be submitted in writing directly to TGI within 60 days of shipment's discharge from vessel or aircraft, or 45 days after delivery from or expiration of approved, paid, extended storage coverage, whichever is sooner. Survey (inspection) by a licensed surveyor is required within 15 days of delivery to substantiate any claim for damage exceeding U.S. \$1,500.00. Please refer to claim form and claim reporting instructions contained in the certificate packet. Claim form and claim reporting instructions are referred to and made a part of this certificate.

**STORAGE IN TRANSIT:** Insurance coverage includes a maximum of 60 days protection while stored in a household goods moving company's protected commercial storage warehouse, either at origin or destination. Extension of insurance coverage beyond 60 days is available, provided extension request and premium payment are submitted directly to TGI prior to expiry of coverage. Mini-storage and/or self storage facilities cannot be used and insurance coverage terminates immediately upon placement in any such facilities.

**TRANSIT CLAUSE:** Coverage attaches from the time the goods leave origin designated on the certificate for the commencement of the transit and continues until the goods are delivered to consignee, consignee's residence, or other final warehouse or place of storage at the destination named on the certificate.

(A) Insurance coverage terminates on the date/time shipment is accessed for purpose of adding or removing property.

(B) Insurance coverage terminates immediately if any of the insured property is released from custody of the Through Bill of Lading Household Goods Carrier to named insured or their designated representative while shipment is enroute to destination.

**DUTY/BURDEN OF INSURED:** It is the duty of the insured and their agents in all cases, to take such measures as may be reasonable for the purpose of averting or minimizing a loss, and to ensure that all rights against carriers, bailees or other third parties are properly preserved and exercised. The burden of proof is upon the insured to establish that loss/damage incurred while under the ambit of this coverage.

**PREMIUM PAYMENT:** Where the named insured has not paid premium directly to TGI any party receiving premium from the named insured is construed as the insured's agent for payment of said premium to TGI. Failure of TGI to receive such premium will void any and all unpaid insurance coverage. Claims will not be honored unless premium payment has been received by TGI.

## AMOUNT OF INSURANCE OR LIMIT OF LIABILITY:

- The Company shall not be liable for more than the amount of insurance shown on the face hereof, for any loss, disaster or casualty: either in case of partial loss or total loss or salvage or any other costs or expenses, or all combined. No betterment allowed.
- Payment of claims will be in U.S. Dollars. The repair, replacement or cash allowance is at Company's sole option.

**MISREPRESENTATION AND FRAUD:** This entire policy shall be void if whether before or after a loss the insured has concealed or misrepresented any material fact or circumstance concerning this insurance.

**SALVAGE CLAUSE:** When actual cash value, replacement value, or declared value is paid for any item, the Insurance Company has the right to salvage of the item.

**SUBROGATION CLAUSE:** The Company shall be subrogated to the extent of their payment for losses here under to all insured's rights to recover against any person or organization.

**OTHER INSURANCE:** This insurance does not cover to the extent of any other insurance covering the same property, and the Company shall be liable for loss or damage only for the excess value beyond the amount due from such other insurance.

**SUIT AGAINST COMPANY:** No suit, action or proceeding against this Company for recovery of any claim shall be sustainable unless commenced within one year from the date of the happening out of which the claim arises, provided that if such limitation is invalid by the laws of the state in which this policy is issued, then such suit, action or proceeding shall be barred unless commenced within the shortest limit of time permitted by the laws of such state.

**ABANDONMENT:** There cannot be any abandonment of any insured property to the insurance underwriters or anyone else.

**ASSIGNMENT OF INSURANCE COVERAGE:** This insurance shall be void if assigned or transferred without the written consent of this Insurance Company.

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**TEL: 949- 661-6020; FAX:949-661-9758;**  
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**CERTIFICATE NO: 8294868013896**

**Insured Name:** MARIA ELENA ARENAS MOJICA  
 MEXICO

**Date of Issuance:** 27 Feb 2020

**Value Household Goods:** (USD \$): 40,000.00

**Value Vehicle:** (USD \$): 0.00

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**Moving From:** MEXICO CITY, México

**Total Insured Value (U.S.\$):** (USD \$): 40,000.00

**Moving To:** CALIFORNIA, Estados Unidos

*For amounts in excess of \$300,000.00 prior written approval must be secured from TG International Insurance Brokerage, Inc.*

**Pack Date:** 13 Feb 2020

**Est. Delivery Date:** \_\_\_\_\_

**Deductible U.S.\$ Amount Selected:**  None  \$50.  \$100.  \$250.  \$500.

**How Moving:**  AIR  SEA  LAND

**Coverage Selected:**  Travel Guard Declared Value Coverage  
 Travel Guard Replacement Value Coverage (Additional premium charge will apply.)

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Origin and destination condition inspection reports must be completed, signed by vehicle owner and moving company's representative, or coverage is limited to Named Perils. Contact TGI for Named Perils coverage certificate.

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**HIGH VALUE ITEMS:** Items having an individual or set value at or above U.S. \$1,000.00, which are defined as, but not limited to: objects of art, carpets/rugs, antiques, china, porcelain, crystal, sterling silver, furs, cameras, musical instruments, television, audio/video equipment, computers. Items must be individually declared and valued prior to packing. Declaration must accompany certificate reporting copy. If high value items are not specifically declared, recovery is limited to a maximum of U.S. \$100.00 per item or set.

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INSURED'S SIGNATURE \_\_\_\_\_ SIGNATURE OF MOVER'S FREIGHT AGENT SANCALSA SERVICIOS  
 (AS AGENT FOR THE INSURED) INTERNACIONALES

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- Items having no market value such as, but not limited to: photographs, family albums, newspaper clippings, technical/research papers, etc.
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- Missing/damaged items from within owner packed or manufacturer packed cartons, or missing/damaged items from pre-packed cartons/boxes moving from storage.
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- If property has been transported or stored prior to the effective date of this insurance coverage and a new descriptive inventory was not made, any payment under this insurance shall be proportional when time of loss or damage cannot be established. Such proportion will be based upon the number of days this insurance coverage was in effect versus the entire period of storage and/or transit until its ultimate delivery date.
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TEL: 949- 661-6020; FAX:949-661-9758;  
E-Mail:webmaster@tginternational.com

CERTIFICATE NO: **8294868013896**

Insured Name: MARIA ELENA ARENAS MOJICA  
MEXICO  
Moving From: MEXICO CITY, México  
Moving To: CALIFORNIA, Estados Unidos  
Pack Date: 13 Feb 2020  
Est. Delivery Date:

Date of Issuance: 27 Feb 2020  
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I have read the face and reverse of this certificate and have received my copy of the insurance certificate and claim form/instructions. I understand and agree to the terms, conditions and exclusions as stated hereon. I understand that the moving company/forwarder is acting as "agent for the insured" in securing this coverage and that the moving company/forwarder is not TGI's agent, and has no authority to change/modify any condition of coverage.

INSURED'S SIGNATURE \_\_\_\_\_ SIGNATURE OF MOVER'S FREIGHT AGENT SANCALSA SERVICIOS  
(AS AGENT FOR THE INSURED) INTERNACIONALES

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- Loss or damage caused by wear and tear, mechanical/electrical malfunction, calibration, tuning, and servicing of any item.
- Damage resulting from climatic conditions, inherent vice, or infestation of pests (rodents, insects, etc.). Pre-existing damage. Wrinkling of clothing and or other items of fabric or leather. Mold/Mildew. Silk and/or dried flower/decorative arrangements.
- Missing/damaged items from within owner packed or manufacturer packed cartons, or missing/damaged items from pre-packed cartons/boxes moving from storage.
- Unexplained loss/mysterious disappearances; delay or inconvenience: damage to residence or real property. Loss/damage caused by or as a result of nuclear reaction/radiation.
- Items shipped by mail, parcel post, UPS or any type of courier service.

## CONDITIONS:

- Goods insured must be properly packed by a professional, commercial household goods moving company to withstand transportation, and must be shipped by commercial carriers on a DOOR TO DOOR basis, to include delivery and full unpacking by a professional household goods moving company.
- Pairs, sets or parts: If any item of a "set" is lost or damaged, payment is only made for the item lost/damaged, not the entire set.
- Company may, at its option, require proof of ownership, value, and/or proof of shipment of any item claimed.
- A household goods descriptive inventory must be prepared by household goods carrier at time of movement, showing current condition and quantity of goods being shipped.
- Inventories prepared prior to the date this coverage attaches cannot be used to meet this condition/requirement.
- If property has been transported or stored prior to the effective date of this insurance coverage and a new descriptive inventory was not made, any payment under this insurance shall be proportional when time of loss or damage cannot be established. Such proportion will be based upon the number of days this insurance coverage was in effect versus the entire period of storage and/or transit until its ultimate delivery date.
- When items are grouped together and only one value is shown for group, then each item will be considered of equal value for insurance/claim purposes, unless item can be repaired or replaced for a lesser value.

**EVIDENCE CLAUSE:** Receipt by insured (or insured's agent) of the shipment without written notations of specific loss and/or damage on carrier's delivery documents at time of receipt shall be evidence that the shipment has been delivered complete and in proper and like condition as when tendered for shipment at origin. All loss and/or damage must be witnessed at time of delivery by delivering carrier's representative, and this representative's signature must appear on delivery document verifying the existence of any such loss or damage. FAILURE TO COMPLY PRECLUDES RECOVERY.

**CLAIM REPORTING:** As a condition to recovery under this certificate, claims must be submitted in writing directly to TGI within 60 days of shipment's discharge from vessel or aircraft, or 45 days after delivery from or expiration of approved, paid, extended storage coverage, whichever is sooner. Survey (inspection) by a licensed surveyor is required within 15 days of delivery to substantiate any claim for damage exceeding U.S. \$1,500.00. Please refer to claim form and claim reporting instructions contained in the certificate packet. Claim form and claim reporting instructions are referred to and made a part of this certificate.

**STORAGE IN TRANSIT:** Insurance coverage includes a maximum of 60 days protection while stored in a household goods moving company's protected commercial storage warehouse, either at origin or destination. Extension of insurance coverage beyond 60 days is available, provided extension request and premium payment are submitted directly to TGI prior to expiry of coverage. Mini-storage and/or self storage facilities cannot be used and insurance coverage terminates immediately upon placement in any such facilities.

**TRANSIT CLAUSE:** Coverage attaches from the time the goods leave origin designated on the certificate for the commencement of the transit and continues until the goods are delivered to consignee, consignee's residence, or other final warehouse or place of storage at the destination named on the certificate.

(A) Insurance coverage terminates on the date/time shipment is accessed for purpose of adding or removing property.

(B) Insurance coverage terminates immediately if any of the insured property is released from custody of the Through Bill of Lading Household Goods Carrier to named insured or their designated representative while shipment is enroute to destination.

**DUTY/BURDEN OF INSURED:** It is the duty of the insured and their agents in all cases, to take such measures as may be reasonable for the purpose of averting or minimizing a loss, and to ensure that all rights against carriers, bailees or other third parties are properly preserved and exercised. The burden of proof is upon the insured to establish that loss/damage incurred while under the ambit of this coverage.

**PREMIUM PAYMENT:** Where the named insured has not paid premium directly to TGI any party receiving premium from the named insured is construed as the insured's agent for payment of said premium to TGI. Failure of TGI to receive such premium will void any and all unpaid insurance coverage. Claims will not be honored unless premium payment has been received by TGI.

## AMOUNT OF INSURANCE OR LIMIT OF LIABILITY:

- The Company shall not be liable for more than the amount of insurance shown on the face hereof, for any loss, disaster or casualty: either in case of partial loss or total loss or salvage or any other costs or expenses, or all combined. No betterment allowed.
- Payment of claims will be in U.S. Dollars. The repair, replacement or cash allowance is at Company's sole option.

**MISREPRESENTATION AND FRAUD:** This entire policy shall be void if whether before or after a loss the insured has concealed or misrepresented any material fact or circumstance concerning this insurance.

**SALVAGE CLAUSE:** When actual cash value, replacement value, or declared value is paid for any item, the Insurance Company has the right to salvage of the item.

**SUBROGATION CLAUSE:** The Company shall be subrogated to the extent of their payment for losses here under to all insured's rights to recover against any person or organization.

**OTHER INSURANCE:** This insurance does not cover to the extent of any other insurance covering the same property, and the Company shall be liable for loss or damage only for the excess value beyond the amount due from such other insurance.

**SUIT AGAINST COMPANY:** No suit, action or proceeding against this Company for recovery of any claim shall be sustainable unless commenced within one year from the date of the happening out of which the claim arises, provided that if such limitation is invalid by the laws of the state in which this policy is issued, then such suit, action or proceeding shall be barred unless commenced within the shortest limit of time permitted by the laws of such state.

**ABANDONMENT:** There cannot be any abandonment of any insured property to the insurance underwriters or anyone else.

**ASSIGNMENT OF INSURANCE COVERAGE:** This insurance shall be void if assigned or transferred without the written consent of this Insurance Company.

## TRAVEL GUARD PROGRAM STORAGE EXTENSION REQUEST

TG INTERNATIONAL INSURANCE BROKERAGE, INC.

CERTIFICATE NO: **8294868013896**

P.O. Box99, San Juan Capistrano, CA 92675  
32122 Camino Capistrano, Suite 110, San Juan Capistrano, CA 92675  
TEL: 949- 661-6020; FAX:949-661-9758;  
E-Mail:webmaster@tginternational.com

An extension of coverage is required to protect my shipment while in storage at household goods moving company's protected commercial storage warehouse. **Mini-storage and/or self-storage facilities cannot be used and insurance coverage terminates immediately upon placement in any such facility. Insurance coverage terminates on the date/time shipment is accessed for the purpose of adding or removing property.**

The basic insurance coverage ceases 60 days from the date shipment enters the warehouse at origin or destination; not to exceed 60 days. Storage insurance premium is \$.25 per \$100.00 of value for each 30 day period or fraction thereof. A minimum premium charge of US\$10.00 applies to all storage extension requests.

**I HEREBY REQUEST MY TRANSIT INSURANCE BE EXTENDED FOR \_\_\_\_\_ MONTHS.**

**EXTENDED DATE FROM \_\_\_\_\_ TO \_\_\_\_\_**

My shipment is stored at:     ORIGIN     DESTINATION

Name and address of warehouse: \_\_\_\_\_  
\_\_\_\_\_

**STORAGE PREMIUM COMPUTATION:**

\_\_\_\_\_ x .0025 = \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_  
Amount Insured Shown on Certificate                      Monthly Premium                      Number of Months                      Total Storage Premium

**STORAGE INSURANCE PREMIUM:**




Coverage cannot be extended unless payment in U.S. Dollars accompanies this request. I enclose my premium in the form of:

Money Order     Cashier's Check     Credit Card

If you select to pay storage insurance premium by credit card, please complete the section below:

I hereby authorize TG International Insurance Brokerage, Inc. to initiate charges to my credit card.  
Select and enter Credit Card information below. Please print clearly, and be sure to sign and date this form.

Check the appropriate box below:

Visa      Mastercard      American Express 

Name of Cardholder: \_\_\_\_\_ Telephone: \_\_\_\_\_

Credit Card Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Country: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Credit Card Number: 

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    Exp Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

MAIL CONFIRMATION OF COVERAGE TO: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





## INSTRUCTIONS FOR PREPARATION OF PRESENTATION OF LOSS/DAMAGE CLAIM

(This form is provided for your convenience)

The following suggestions are intended to assist in the proper completion of the Presentation of Loss/Damage Claim Form:

1. No claim will be considered properly presented until the company has received the completed claim, signed by the claimant, accompanied by the required documents and indicating a demand for a specific amount of money. **As a condition to recovery under this certificate, claims must be submitted in writing directly to TGI within 60 days of shipment's discharge from vessel or aircraft, or 45 days after expiry of approved, paid, extended storage coverage, whichever is sooner.**
2. Prepare the claim in duplicate. Retain one copy for your records.
3. Note the following Details of Claim Section of form (use of this form will facilitate handling).
  - A. **INVENTORY NUMBER:** Whenever possible indicate the corresponding "number" shown on the mover's inventory. On packed items, indicate the container number.
  - B. **DESCRIPTION OF ARTICLES:** Describe each item for which claim is being made. If missing items are claimed, identify as accurately and completely as possible.
  - C. **NATURE OF CLAIM:** Indicate type, severity and location of damage on each article.
  - D. **AGE OF ITEM**

<b>DATE ACQUIRED</b>	Complete entries in these columns
<b>REPLACEMENT PRICE</b>	as accurately as possible
  - E. **AMOUNT CLAIMED:** If claim is for damage enter only the cost of repairing, if known. If claim is for loss, enter replacement cost of the missing items.
4. On claims for damages to household goods items, WE REQUIRE ESTIMATES FOR THE REPAIR OF THE ITEMS DAMAGED. Whenever possible repair estimates should be made by an appliance/furniture repair firm and on their letterhead.
5. Surveys are required on all claims exceeding \$1500.00 (U.S.) in damages. However, surveys ARE NOT AUTHORIZED on claims under U.S. \$1500.00.
6. **DOCUMENTS REQUIRED TO SUPPORT A CLAIM.** Please check off documents attached to your Claim Presentation Form when submitted to TG International Insurance Brokerage, Inc.
  - Signed Claim
  - Origin movers descriptive inventory
  - Ocean Bill of Lading or Air Way (as applicable)
  - Destination movers delivery inventory
  - Delivery exception list (written notations of damage/loss made at time of delivery countersigned by delivery carrier)
  - Survey report (if applicable)
  - Written Repair Estimates (if applicable)

### SPECIAL NOTES:

- A. Only fully substantiated claims can be honored and processed. Although TG International Insurance Brokerage, Inc. may advise where and how documents may be obtained, it still remains the claimant's responsibility to provide all required documents necessary to support the claim.
- B. **DO NOT DELAY** your claim submission pending your receipt of repair estimates or other supporting documents. If all required listed documents are not immediately available, they may be subsequently submitted.
- C. All claims must be submitted directly to TG International Insurance Brokerage, Inc., P.O. Box 99, San Juan Capistrano, CA 92693-0099.
- D. All claims must be submitted in the English language.
- E. Claims are normally settled within 7 days of receipt providing all requested documentation accompanies the claim.