

**Import :**

**Documents required :**

- Original Passport (minimum of 3 years old, if customer has re-new the passport then old passport is also required).
- India Visa (minimum of 1 year validity. Required for non India passport holder)
- FRRO Copy (Required for non India passport holder)
- PIO/OCI Card copy (for Indian origin customers who are holding foreign passport)
- Assignment/Appointment letter copy (required for non India passport holder and Indian origin customers who are holding foreign passport)
- Authority letters and custom documents (will be provided by our office before arrival of the shipment)
- Seaway BL copy/AWB copy
- Clear Packing List in English.

For Diplomats :

- Passport copy
- Diplomatic I card copy
- Duty exemption certificate from Ministry of External Affairs India
- Authorization Letters (on Embassy letter head)
- BL/AWB copy (endorsed by Embassy)

**Notes :**

- ❖ Customer presence is required in India at the time of custom clearance.
- ❖ Customer physical presence is required at the time of custom clearance for below said ports
  - Bangalore : For sea shipment customer physical presence is required.
  - Chennai : For air and sea shipment customer physical presence is required.
  - Kolkata : For air and sea shipment customer physical presence is required.
  - Kochin : For sea shipment customer physical presence is required.
  - Delhi : No physical presence is required for air and sea shipments.
  - Mumbai : No physical presence is required for air and sea shipments.
  - Hyderabad : For sea shipment sometime customs require physical presence.

**Custom Rules :**

Custom in India grant transfer of residence benefit (TR Benefit) for a person who is bringing used HHG & personnel effects to India. Below are the criteria which customer has to fulfil to get the TR Benefit :

1. Customer has to live outside India for more than 3 years.
2. The short visits to India should not exceed 180 days within the 2 preceding year of time.
3. TR can be availed once in 3 years of time.



Under TR benefit customer will get a duty free benefit for used household goods and personnel effects upto INR 5,00,000/-.

Electronic items either new or old will attract custom duty under TR or Non TR. For further calculations and rates kindly let us know so that we can assist.

Any item which is less than 6 months old will be considered as new item and attract custom duty.

If customer is not eligible for TR benefit then whole shipment will attract custom duty except for used clothes, used shoes and used books.

We will be happy to assist your customer for further detailed information on custom rules and clearance part.

#### **Custom Duty :**

1. In Case of TR Benefit for household goods.
  - (i) Used electronic items more than 6 months old will attract [duty@16.5%](#)
  - (ii) Used electronic items more than one will attract custom [duty@16.5%](#) and 38.5% on addition numbers.
  - (iii) Electronic items less than 6 months old will attract custom duty @38.5%
  - (iv) Flat TV will attract custom duty @38.5% either new or old.
  - (v) Any new item will attract custom duty @38.5%

2. In case of Non TR benefit for household goods :

All items will attract custom duty @38.5% except used clothes, shoes and books.

#### **Notes :**

The value has to be declared by customer for dutiable items along with invoice copies. The final valuation will be done by customs and duty will be applicable on the value declared by customs.

It is our recommendation not to include wine/alcohol in the shipment, since the custom duty is very high and can go upto 150-180 percent.

#### **Prohibited items :**

1. Narcotics
2. Firearms
3. Pornographic materials.
4. Plants or living thing
5. Wild Life items like ivory, horns etc.
6. Any drones
7. Any Map or Globe with inappropriate India geography.

#### **Restricted items :**

1. Jewellery
2. Currency
3. Wine/Alcohols





**Import of Motor Vehicles:**

1. Right hand drive vehicle is only allowed
2. Vehicle should not be more than 3 years old from the date of manufacture
3. Valid Insurance certificate will be required
4. Registration and de-registration copy required and it should be in the name of customer for atleast 1 year.
5. Vehicle should be atleast of BSV complaint.
6. Vehicle can be imported only in case of customer is transferring the residence to India and expat should have atleast 2 years of residence in India.
7. Custom duty can go 180-210 percent.

**Import of Pet :**

1. NOC required for veterinary before arrival of Pet.
2. Pet can be imported only under transfer of residence case.

**Export Documents :**

1. Passport Copy
2. Visa Copy (Valid India Visa in case of expat, in case of India citizen valid destination country visa)
3. Valid FRRO Copy (in case of expat)
4. Air ticket copy (having e-ticket number)
5. Assignment or appointment letter copy from employer
6. Authorization Letters (will be provided by us)

