

## **DOCUMENTS FOR CUSTOMS CLEARANCE IN CHINA**

### **Documents required from the origin agent**

- 1) Two original BL or AWB. If the shipments includes a vehicle we will need 2 OBL, one for goods and another for vehicle. Telex and express release BL or AWB are both accepted by us.
- 2) Detailed packing list with total value of the shipment for customs clearance.

#### **Returning citizens:**

Customer's name as printed on passport,  
C/O EASTERN SEATRANS INTERNATIONAL MOVRE&FORWARDING  
COMPANY  
ADD: BEIJINGXIANGSU,WULIQIAO 2 STREET, CHAOYANG DISTRICT, BEIJING  
100024,P.R.CHINA  
TEL: +86 10 51662310

#### **Foreign citizens non-diplomatic:**

Customer name as printed on passport  
C/O EASTERN SEATRANS INTERNATIONAL MOVRE&FORWARDING  
COMPANY  
ADD: BEIJINGXIANGSU,WULIQIAO 2 STREET, CHAOYANG DISTRICT, BEIJING  
100024,P.R.CHINA  
TEL: +86 10 51662310

#### **Diplomatic shipments:**

Customer name as printed on passport,  
C/O EMBASSY OR CONSULATE OF THE COUNTRY FOR THE  
CUSTOMER IN CHINA. ADD AND TEL FOR THE EMBASSY OR  
CONSULATE IN CHINA.

NOTIFY PARTY:

THE SAME AS CONSIGNEE

## **Documents required from the customer**

### **Returning citizens / foreigners with permanent residences**

- Original Passport with Visa.
- Original Residence Permit or Working Permit over 12 months..
- Letter to China Custom with signature (Provided by us)
- Import Declaration Form with signature (Provided by us)

Customs may also ask for any other documentation that can be relevant or necessary to perform the free import customs clearance.

### **Diplomatic shipment with diplomat card**

1. Original Passport and Diplomat card and copy
  2. Letter to China Custom with stamp from Embassy or Consulate
  3. Import Declaration Form with stamp from Embassy or Consulate (Provided by us)
  4. proxy of customs letter with stamp from Embassy or Consulate (Provided by us)
- Customs may also ask for any other documentation that can be relevant or necessary to perform the free import customs clearance.

## **Customs Duties and Tax:**

1. China Customs will levy full duties and taxes for Returning Citizens or Foreigners if their residence permit valid date less than one year.
2. China Customs will levy part of goods duties and taxes for Returning Citizens or Foreigners if their residence permit valid date more than one year. HHGS such like Clothes, Kitchen wares, Daily items not very expensive for duty free and duty non-free for Furniture and other big items, electrical items, more value goods and CD, books, jewelry, cosmetic, ETC.
3. For Diplomatic shipment, the duty and tax free for all the HHGS import allowed.

Value of the tax: 6% - 50% of CIF value according to the invoice.

You'd better send the packing list details and residence permit or working permit copy to us to confirm the duties and taxes with the China customs so as to avoid the more additional charges at the customs inspections.

**Import Vehicle to China:**

- 1) Only diplomat can be allowed to import motor vehicle, and normal foreigners are forbidden.
- 2) The diplomatic mission needs to apply for import permission from China Ministry of Foreign Affairs first before they can declare to Beijing customs and Beijing customs needs 7 working days to approve the application.

Normally demurrage will occur if the shipping company gives 21 days less free.

- 3) Right side driven car cannot be registered in Beijing
- 4) Household goods cannot be declared to Beijing customs until the Vehicle declaration is accepted by customs.

**Food & Drinks**

Food is only allowed in diplomatic shipment ; Alcohol permitted up to 30 liters for non-diplomatic ,but diplomat can take more.

**Prohibited items:**

Fire Items, Dangerous goods, pornography, drugs. Items of protected species and products made from ivory, Coral, Reptile skins, Cigarettes, Cigarillos wood from the Amazonian forests, Etc.

