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| Services |
| Services Included | Services Excluded |
| • Uplift consignment from terminal to transitional facility | • Demurrage/detention/bond fees (if applicable) |
| • Standard Customs and Quarantine Clearances (to client or agent’s account as above if not pre-paid) | • Duty/Sales Taxes (if required) |
| • Up to 5 calendar days free time at POE from date of arrival (IMO only 2 days) | • Port (THC), NVOCC (LCL), Handling Charges and Delivery Order Fees (if applicable) |
| • Delivery to residence/store up to level one (excluding lifts) | • Customs and/or Quarantine inspection and associated transport costs |
| • Unwrapping of wrappings, setting up of easily assembled basic items | • Heavy items such as Pianos, Safes, Spa Pools, etc… |
| • Same day removal of debris | • Additional debris removal /collection |
|  | • Clearance of new purchased imported items € 85,- per document |

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| Additional Charges |
| THC |  |
| Port (THC), NVOCC (LCL), and Airline Handling fees are excluded. If these are not prepaid, they will be collected from the consignee/agent at the following rates: |  |
| •  20’ – 40’ FCL | € 325,- |
| • Groupage | € 24,- per cbm (min.€ 85,-) |
| • Airline handling fees | € 285,- per consignment |
| • LCL | € 85 - € 110 per cbm (min 3cbm) |
| • IMO shipment per container | € 85,- + € 45,- ADR trucking |
| Please notice these rates exclude Port Security/Carrier, Admin & Documentation. |  |

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| Storage |
| • FCL storage handling (in+out, one fee) | 20’ € 365,- |
| • FCL storage | 20’ € 60,- / week |
| • Car | € 60,- per week |
| • Motor Cycle/Jet Skis | € 30,- / week |
| • Groupage/ Baggage Storage handling (one off fee)  | € 12,- per cbm (min € 35,-) |
| • Groupage/ Baggage Storage  | € 3,- per cbm / week (min. € 25,-) |

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| Other Charges |
| • Uplift consignment Left Bank  | € 85,- |
| • Stair carry / long distance | € 15,- per cbm(more than 10 steps or 25mtr walk). |
| • Elevator surcharge | € 240,- flat, per day/per address upto 4th floor (5th floor US standard), higher levels on request. |
| • Parking | € 220,- euro per address (5 working days reservation) |
| • Pianos | Upright:Baby Grand:Grand: | € 200,- € 475,- € 475,- base on single level delivery |
| • Disposal of crates or lift vans  | € 25,- per crate, or per cbm |
| • Handyman (min 2 men) for IKEA and or lusters, paintings  | € 45,- per hour (min. 4 hours). |
| • Delivery of cars and vehicles by tow truck  | € 450,- |

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| Customs Regulations and Information For Imports For All EU Countries (Deed of Schengen excl.CH) |
| Personal Documents Required  |
| • Original Bill of Lading (OBL) / Express Release / Air Waybill (AWB) |
| • Packing list |
| • Color copy of Passport showing photograph and signature |
| • Detailed inventory, valued and signed + declaration that the goods have been in client’s possession for more than 6 months (by ours). |
| • Letter of Employment from the origin country stating that the customer has been employed outside the European Union for a period of at least 1 year (by client) |
| • Certificate for Free Entry or Visa (for non-EU citizen, issued by the Embassy or Consulate of the EU country of destination) |
| • Certificate of Residence issued by local EU town hall of EU city of residence (for all citizen) |
| • Certificate of Change of Residence (returning EU citizen only) issued by the local town hall where the client lived prior to departure abroad |
| Specific information |
| • The letter of employment from the origin country should include the beginning and ending dates of employment and beginning date of employment in the EU (for non-EU-citizen only). |

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| Cars, Documents Required |
| • Original Registration Card / Export Certificate |
| • Color copy of Purchase Invoice / Sales Contract |
| • Certificate of Insurance from origin country for at least 6 months prior to ETA |
| Specific information |
| • Declaration form owner must state that the vehicle has been in his or her possession for more than 6 months, the approximate current value and that the vehicle is not for resale. |
| • Vehicles are subject of separate clearance, and a bond is applicable. Transit and final clearance will be charged € 220. Client will receive final exoneration from local custom office. |

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| It’s in interest of shipper to inform us with above information prior to shipping it and to avoid delays, inspection and/or unnecessary storage costs |

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| Information |
| Consignee Details | Notify Party |
| **PO/clients name**ERDO bvbaTo att of Erik DockxLondenstreet 38 B-2000 ANTWERPEN-BELGIUMTel +32 3 233 06 11Mobile +32 477 49 60 30Email address:info@erdo-relocation.com | ERDO bvbaTo att of Erik DockxLondenstreet 38B-2000 ANTWERPEN-BELGIUMTel +32 3 233 06 11Mobile +32 477 49 60 30Email address:info@erdo-relocation.com |
| [www.erdo-relocation.com](http://www.erdo-relocation.com)  |