| **INCLUSIONS** | **EXCLUSIONS** |
| --- | --- |
| •  Full professional packing at the residence using especially designed packing materials for books, kitchenware, clothes, shoes and other miscellaneous items;  •  Preparation of a detailed packing list showing the total number of items packed with a general description of each item;  •  Preparation of all export documentation and customs formalities; | •  Payment of sea freight as well as payment of Origin & port charges;  •  Storage and warehouse handling;  •  Insurance Coverage. We can offer insurance for 3.0% of the total declared value;  •  12%VAT |

| **ADDITIONAL SERVICES** |
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| •  International Transit Insurance - we highly recommend that you secure an international transit insurance to protect your personal effects from unforeseen accidents that may occur during long voyages. Insuring your shipment will not only compensate you in the event of loss or damage but will also provide you with "Peace of Mind" while your belongings are in transit. Full replacement insurance is available to you at 3.0% of the totals declared value. |

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**Terms of payment**

* Quotation is valid for 90 days from date of quote;
* 50% Down payment is required upon signing of the Quotation Acceptance. Balance to be paid prior to shipping of the cargo;• 50% Down payment is required upon signing of the Quotation Acceptance. Balance to be paid prior to shipping of the cargo;
* Final charges Final charges will be based on the actual volume packed;
* A1 Global Logistics Services Co. will however, guarantee not to bill more than 10% over the actual volume, provided no items were added after the survey.

