

## DESTINATION ITALY

This document will help you for your move to Italy giving you details about the customs rules, customs clearance procedure and some useful information.

Important note: our office is in contact with the Italian customs authorities, but some regulations may change quickly, so please consider this document as a simple guideline.

### PROHIBITED ITEMS

The items listed below are those that could injure the public safety, living things, health and can be dangerous for national political interests. The list may vary to changes without notice:

- ✓ Food
- ✓ Alcohol, wine, any liquid
- ✓ Tobacco and cigarettes
- ✓ Plants and seeds (living or dried)
- ✓ Ivory and related products
- ✓ Furs/skins of cats/dogs
- ✓ Unprocessed furs and skins
- ✓ Protected animals/vegetable species under the Washington's Agreement (CITES)
- ✓ Any item or object for torture, or for any other cruel/inhuman treatment
- ✓ Flammable/chemical products
- ✓ Medicines
- ✓ Narcotics, drugs
- ✓ Pornographic material or media
- ✓ Dangerous/hazardous items
- ✓ Seditious and treasonable materials
- ✓ High technology military materials with restrictive measures against Iran
- ✓ Items that can reduce the Ozone layer

### RESTRICTED ITEMS

The following list includes items for which a special permit is required from the Local authorities to enter Italy. This list may vary to changes without notice:

- ✓ Any type of firearms, ammunitions, shotguns, rifles (they are subject to a special permission that must be required some weeks in advance – before the shipment will leave the departure country). Shipments that contains this type of items will have delays at Italian customs for the release of the shipment.
- ✓ Antiques (they are subject to Fine Arts authorization)
- ✓ Silica gel (product that requires special documents/authorization) and this will delay the import process

#### **KING GLOBAL SERVICES SRL**

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## **ALLOWABLE SHIPMENTS**

Each shipper can import one (1) air shipment and two (2) sea shipments (demonstrating that the import documents are applied on the same time). If goods will arrive in more than one shipment, all the items must be listed in the first list presented to Customs.

## **DOCUMENTS REQUIRED FOR IMPORT CLEARANCE FREE OF DUTIES**

For both Italian Returning Citizens and Foreigners, all required documents must be received in advance the arrival of the shipment in Italy (at least 20 days in advance). This will avoid additional costs for delays at customs.

## **IN ORDER TO IMPORT FREE FROM PAYMENT OF TAXES AND DUTIES, THE CITIZEN (ITALIAN OR FOREIGNER) MUST COMPLY WITH THE FOLLOWING DETAILS:**

- ✓ The items object of the move, must be owned for at least 6 months before ending the previous residence abroad
- ✓ The same items must be used for the same reason in the new residence
- ✓ The items won't be loaned, pledged or leased or transferred for consideration or free of charge for a period of at least 12 months from the import process and without prior notification to the customs office
- ✓ The citizen must have lived abroad for at least 12 consecutive months
- ✓ To have the new residence in Italy not over 12 months at the time of the import process in Italy
- ✓ Foreign citizens shall have the VISA
- ✓ Foreign citizens must obtain the Nulla Osta and the permit of stay

## **REQUIRED DOCUMENTS FOR THE IMPORT CLEARANCE IN ITALY FREE FROM DUTIES AND TAXES:**

### **All the documents from this list:**

- ✓ copy of Italian codice fiscale
- ✓ clear copy of passport (page with picture and signature)
- ✓ copy of packing list translated in English
- ✓ declaration of free import (template to be provided)
- ✓ USMAF declaration (template to be provided)
- ✓ Declaration of request import free of duty (templated to be provided)

### **1 documents between this list:**

- ✓ Declaration of the employer abroad with indication of work's length
- ✓ Rent contract or home purchase contract abroad (for a length of at least 12 months)
- ✓ For Italians: registration at AIRE (Italian Association for Residents abroad)
- ✓ For Italians: Consular repatriation certificate (issued by the Italian consulate abroad)
- ✓ if diplomats: declaration from the Ministry of foreign Affairs and international cooperation

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**1 document between this list:**

- ✓ new request of residence in Italy stamped by the town hall in Italy
- ✓ new residence certificate in Italy (with a date that must be less than 12 months on the import customs procedure)
- ✓ auto declaration of the new residence in Italy (template to be provided)

**1 document between this list:**

- ✓ copy of rent contract in Italy
- ✓ copy of home purchase contract in Italy
- ✓ copy of utility contract in Italy
- ✓ declaration of the new employer in Italy with indication of work's length

**VEHICLES (for foreigners and Italian Returning citizens)**

- ✓ Original logbook/title
- ✓ Original legalized translation of the logbook at the Italian Consulate in the departure country
- ✓ Export declaration
- ✓ Indicate the vehicle in the "Consular Repatriation Certificate" (for Italian citizens only)
- ✓ Declaration of request import free of duty (template to be provided)

**The vehicle must be with battery disconnected and the tank empty from fuel.**

**DIPLOMATIC SHIPMENTS**

To obtain the exemption, kindly indicate as "DIPLOMATIC" in all documents as well as physically marking the shipment. The destination embassy/UN organization will apply for the Import Permit from Customs directly.

**HERITAGE**

Same documents as a normal import shipment will apply, plus in addition:

- ✓ Death certificate copy
- ✓ Original Notary document (that clearly indicates the importer is the only heir – if there will be more heirs, the declaration must state that the goods received as inheritance will be imported under the customer's name)

**IMPORT TAXES AND DUTIES**

Please take note that the local VAT on dutiable shipments could increase without advice.

If the shipper (Italian Returning Citizen or Foreigner) does not have all the required documents or does not meet the import customs rules described above, duties and taxes will apply.

The shipper must have paid all these expenses at the time of clearance (when it will be required), otherwise additional delays and costs will incur.

Actually, The Italian Government requires the payment of taxes and duties equal to **32% on the declared value to customs + the CIF value**

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## CLEARANCE TIMES

The timing indicated below are approximate considering that all required documents are available and complete. The actual time is subject to changes without notice.

Air shipment	Sea shipment (FCL)	Sea shipment (LCL)
3 working days	3-5 working days	10-14 working days

## INSPECTIONS

Italian Government have recently intensified checking and inspections on shipments. When a shipment is selected, one or more of the following procedures can apply:

- Documental inspection
- Scanner inspection
- Physical inspection

Based on this, additional charges may apply with possible delays in the shipment's release:

- ✓ Demurrages from the port and/or from the shipping company
- ✓ Port storage charges from the port and/or from the shipping company
- ✓ Deconsolidation fees
- ✓ Inspection fees
- ✓ Handling fees
- ✓ Unload/reload of the shipment
- ✓ Any other document issued by the customs authorities
- ✓ X-ray exams

## QUARANTINE

### PETS

Some documents are needed when importing a pet (these details are subject to changes anytime without notice):

- ✓ Air Waybill copy
- ✓ Declaration from the owner declaring the property of the pet
- ✓ Power of attorney for customs (bilingual)
- ✓ Copy of passport (owner and pet)
- ✓ Copy of Codice fiscale (owner)
- ✓ Valid anti-rabies vaccination (original certificates with rabies and vaccination details\$)
- ✓ The pet have to be vaccinated no earlier than 21 days prior the arrival in Italy

**OBL INSTRUCTIONS FOR SEA SHIPMENT:**

**SHIPPER:**

Client's full name as in passport  
Full origin address

**CONSIGNEE:**

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**NOTIFY:**

To be defined

**AWB INSTRUCTIONS FOR AIR SHIPMENTS:**

**SHIPPER:**

Client's full name as in passport  
Full origin address

**CONSIGNEE:**

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**NOTIFY:**

To be defined

*All the information above can change without notice and King Global Services cannot be held responsible for any error it might have. Please check carefully with us before sending your shipment to us so we can check with the local customs office the validity of the information.*

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