



Dear client,

Please access the link below where you will find the legal base through Executive Decree 396 registered and published on June 1, 2018 where new customs regulations norms for the import of household goods and personal effects are included.

<https://www.aduana.gob.ec/wp-content/.../Registro-Oficial-253-del-Decreto-396.pdf>

PLEASE NOTE:

Returning Ecuadorian nationals are eligible to import their household goods and personal effects only when they comply with the following:

- Having resided outside of Ecuador for more than two (2) years and return back to Ecuador with the intention to stay permanently in this country.
- During the last two years counting backwards from the date of the arrival back in Ecuador with the intention of remaining permanently in this country, a maximum of 180 days total is allowed for the client to have visited Ecuador. An overstay will result in customs refusing the process all together.
- The goods can arrive in Ecuador up to 24 months after the client.

DOCUMENTS REQUIRED BY CUSTOMS:

SWORN STATEMENT THAT INCLUDES THE FOLLOWING:

- Color copy of Passport of the consignee and all family members.
- Color copy of Ecuadorian ID (both sides) for the consignee only. In case the couple is not married, the Ecuadorian ID will be required for the partner as well. The marital status should say "SINGLE" on both ID's.
- Migratory Movement Certificate for the consignee and all family members.
- Returning national Certificate for the consignee and all family members.
- Valued inventory in Excel format divided in five columns.
- Bill of lading or air waybill.
- Power of Attorney on behalf of the customs agent to represent the consignee during the process.

ABOUT THE PASSPORTS:

Copies of only the page with the photograph and personal information. Ecuadorian nationals must enter the country using the Ecuadorian Passport even if they have double nationality. The same goes for the rest of the family members. Ecuadorian children born outside of Ecuador who do not have Ecuadorian passports may enter the country with their foreign Passport.

SPOUSES:

With double nationality who do not have a valid Ecuadorian passport: may present their foreign Passport, as long as it confirms the double nationality.

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OTHER PASSPORTS:

Copy of the Passports shown on the Migratory Movement Certificate that do not correspond to the current Passport used to enter the country or where the visa has been stamped.

ABOUT THE MIGRATORY MOVEMENT CERTIFICATE:

This certificate must be requested in person by each member of the family unit at the Jefatura Provincial de Migración closest to your place of residence. Current fee: USD \$5,00 (subject to change); the certificate is issued right away. It shows the entrances and departures to and from Ecuador of the applicant. For customs purposes the most recent entrance to Ecuador will be acknowledged to count the number of days having visited Ecuador in the last two years.

Requirements:

- 1) Original color copy of Passport; only the page with the photograph.
- 2) ECUADORIAN NATIONALS: Also require to present a color copy of ID.

Address (Quito): Av. Amazonas y Av. República diagonal al Centro Comercial Mall El Jardín.

Working Hours: (subject to change): Monday – Friday from 8h00 to 16h30.

Phone Numbers: 02-2439408 / 227 6394.

For other cities, please access the following link:
<https://www.ministeriodegobierno.gob.ec/servicio-de-apoyo-migratorio/>

IMPORTANT: FOR THE CERTIFICATE TO BE VALID, IT MUST BE SIGNED!

Where it says: “SOLICITO SE SIRVA CERTIFICAR MI MOVIMIENTO MIGRATORIO, EL MISMO QUE NECESITO PARA”, please request the officer to print: “MENAJE DE CASA”

NOTES:

- **One certificate is for customs and the another one to attain the returning national certificate.**
- **In case any family member other than the consignee gets to Ecuador a few days after the arrival of the ship at the Port of Guayaquil, copies of the plane tickets will be used instead of the certificate of migratory movement.**

ABOUT THE RETURNING NATIONAL CERTIFICATE:

It must be requested in person at the Ministry of Foreign Affairs (Ministerio de Relaciones Exteriores y Movilidad Humana) by the consignee carrying the Passports of all family members even if they are not Ecuadorian nationals.

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MINISTERIO DEL INTERIOR
CERTIFICADO DE MOVIMIENTO MIGRATORIO

№: 0307812

Autoridad de Migración: SERVICIO DE APOYO MIGRATORIO PROVINCIAL

Cédula de Identidad No.:

Passaporte No. de Nacionalidad: ECUATORIANA

Domiciliado en la Ciudad de: QUITO Calle: No.:

Solicito a Usted se sirva certificar mi movimiento migratorio, el mismo que requiero para:

TRAMITE PERSONAL:

FECHA: FIRMAR:

VISTA: La solicitud que antecede, revisados los archivos, CERTIFICA que, el (day) Señoría):

Presupuesto MULTA No.:

Ha realizado el siguiente movimiento migratorio:

FECHA	MOVIMIENTO	PAIS DESTINO - PROCEDENCIA	TRANSORTE	TIPO DE PASAPORTE	NUMERO DE PASAPORTE	TIPO VISA	OTROS DATOS
10/02/2017	ARRIBO	ESTADOS UNIDOS / LOS ANGELES CALIFORNIA - ECUADOR QUITO	COPIA	CON ABIG-LIO	01 P. 030888		
19/03/2017	SALIDA	ESTADOS UNIDOS / LOS ANGELES CALIFORNIA - ECUADOR QUITO	COPIA	CON ABIG-LIO	01 P. 030888		
25/04/2017	ARRIBO	ESTADOS UNIDOS / LOS ANGELES CALIFORNIA - ECUADOR QUITO	COPIA	CON ABIG-LIO	01 P. 030888		
12/05/2018	SALIDA	ESTADOS UNIDOS / LOS ANGELES CALIFORNIA - ECUADOR QUITO	COPIA	CON ABIG-LIO	01 P. 030888		
22/02/2018	ARRIBO	PARAGUAY / PARAGUAY - ECUADOR QUITO	COPIA	CON ABIG-LIO	01 P. 030888		
08/08/2018	SALIDA	ECUADOR QUITO - ESTADOS UNIDOS / LOS ANGELES CALIFORNIA	AMERICANA AIRLINES	CON ABIG-LIO	01 P. 030888		
20/07/2018	ARRIBO	ESTADOS UNIDOS / MIAMI - ECUADOR QUITO	AMERICANA AIRLINES	CON ABIG-LIO	01 P. 030888		
02/05/2018	SALIDA	ECUADOR QUITO - ESTADOS UNIDOS / LOS ANGELES CALIFORNIA	AMERICANA AIRLINES	CON ABIG-LIO	01 P. 030888		
14/08/2018	ARRIBO	ESTADOS UNIDOS / MIAMI - ECUADOR QUITO	AMERICANA AIRLINES	CON ABIG-LIO	01 P. 030888		

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Requirements:

1. One (1) migratory movement certificate (This is NOT the same one required by customs. Thus, two certificates must be requested per family member and consignee)
2. Two (2) color copies of IDs and Passports per each person.
3. Two (2) proofs of having resided abroad: example: House Rent payment slip or basic services payment receipts.

IMPORTANT:

- A change of requirements or modalities to obtain this certificate may be subject to change. **Premium Logistics** is not responsible or accountable for such changes.
- The Migratory Movement Certificate will not be returned.

ABOUT THE PACKING OF THE GOODS:

Each box or bulk must have the name of the consignee on it and also a number or reference tag. Two or more numbers or names, other than the consignee, will automatically lead to an intensive inspection. Labels that say “Donación” (Donation) or “Regalo” (Gift) will cause the removal and confiscation of such boxes or bulks.

ABOUT THE PACKING LIST:

Must be in Excel, written in Spanish, divided in five columns:

- Column 1 (BOX/BULK N°):** Numbers in sequence.
- Column 2 (CONTENT):** Very detailed description of **every** item that goes inside each box or bulk. General concepts such as miscellaneous, clothing, etc. are **not** admitted.
- Column 3 (QUANTITY):** Number of units per each item.
- Column 4 (CONDITION):** Define between **NEW** or **USED**.
- Column 5 (VALUE IN USD \$):** referential value for each box or bulk.

NOTE: *If a vehicle is included on the list, the first information on it belongs to the car.*

ANEXO III

NOMBRE DEL CONSIGNATARIO: NAME OF CONSIGNEE

LISTADO I

	CANTIDAD	CONDICIÓN	VALOR USD
AUTO FORD TITANIUM, ECOBUST 2. OL, AÑO 2018, COLOR AZUL VIN: WFOCP6B91J1C68297	1	NUEVO	22,140

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LISTADO 2

BULTO Nº	CONTENIDO	CANTIDAD	CONDICIÓN	VALOR USD\$
1	CAMISAS	3	USADO	10
	PANTALONES	7	USADO	20
	PARES DE ZAPATOS	12	USADO	50
2	EQUIPO DE SONIDO MARCA SONY, MODELO SS-G15, SERIE 2897S45	1	NUEVO	150
3	TV60" MARCA SONY, MODELO XBR-X930D, SERIE 4KHDRLCD	1	USADO	120
	VALOR TOTAL MENAJE DE CASA	03		350,00

TOTAL VALUE OF CAR AND HOUSEHOLD GOODS: USD 22,490

If the shipment includes work equipment, **which the returning ecuadorian consignee is entitled to bring**, the items corresponding to the equipment go **before** the goods list.

CHECK that the Packing List describes the exact content of the items in the boxes/bulks, if that's not the case the shipment will go through an intensive inspection.

HOUSEHOLD GOODS ESPECIFICATIONS:

TIP: No items should be shipped in large quantities. Gadgets, tools or machinery used for farming, construction, plumbing or electrical connections and car parts are **not** admitted. Machines in general that have motors, sport equipment **or drums** are not accepted. **IF AN ITEM DOESN'T BELONG TO A HOME PLEASE REPORT IT TO US, WE'LL GIVE YOU PROPER ADVICE.**

HOME APPLIANCES:

Only one per class. **Example:** 1 refrigerator, 1 microwave oven, 1 vacuum cleaner, etc. **Please include the: Brand and Model.**

SEE EXAMPLE ON SAMPLE LIST ABOVE: BULTO 2

- **CLOTHES:** 200 KILOGRAMS per person including accessories. Register on the packing list total number of units per type of clothing: **Example:** 10 shirts, 8 pants, 6 sweaters, etc. **SEE EXAMPLE: BULTO 1.** Clothing that doesn't belong to family members, won't be accepted.
- **ALCOHOLIC BEVERAGES:** Up to 24 liters.
- **HOUSE TOOLS:** Only the basic ones for home. **NO** farming, construction, plumbing, electricity or car tools.

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- **FOOD:** In reasonable quantities, packed or canned. Check with us the specific food products wished to be imported.
- **MEDICINES:** If there are large quantities, customs might request the corresponding doctor's prescription.
- **TV SETS:** The number of sets allowed depend on the number of family members. *A one-member family unit can import up to two (2) television sets.*
- **CLEANING AGENTS:** Only powder, **NO** liquids or aerosol.
- **COMPUTERS/LAPTOPS:** One per family member. *More units could be added only as part of work equipment.*

WORK EQUIPMENT:

It's the compendium of instruments, professional books, equipment, utility, etc., **used or new**, linked to a profession, business, a form of art, or productive chore, of the consignee or spouse. *If you wish to bring Work Equipment, please check the specifics with our team.*

- If the total value of the equipment **exceeds** one hundred and sixty (160) minimum wages, (USD \$64.000); an investment plan must be presented for customs to accept the equipment.

FINAL NOTES:

- *Make sure the numbers on the boxes are in sequence without skipping digits as this will lead to an incorrect count which will derive in the correction of the Bill of Lading or Airway Bill. (that will generate extra charges)*
- *New items, should be declared as such. If they are not, these goods can be confiscated.*
- *If the goods exceed the allowed limits then taxes should be paid or these items might be confiscated.*
- **Power of Attorney fees** are **included** in the port charges fee.
- *Almost all shipping lines require a reimbursable guarantee fee to allow the container out of the port.*
- *Normal inbound shipments by air take from 8 to 10 business days to attain clearance. Sea shipments take from 12 to 15 business days. All imports are subject to a physical inspection.*