

## **GENERAL CUSTOMS PROCEDURES & REQUIREMENTS FOR KUWAIT**

### **Documentary Requirements for HHG Sea Shipment:-**

1. CIVIL ID - **Mandatory**
2. AUTHORIZATION LETTER TO Ministry of Commerce (Addressing to the Ministry- format will be provided)
3. WORK PERMIT ISSUED BY A GOVERNMENT ASSOCIATION ( IZENAMAL)
4. AUTHORIZATION LETTER TO Port Customs (Addressing to the Customs-format will be provided)
5. COMPANY SIGNATURE AUTHORIZATION ( Ethimathokiya)
6. Statistical Declaration (for all shipments originating from a G.C.C. country)

### **Documentary Requirements for HHG & Vehicle :-**

- 1) Consignee's Kuwait Civil I.D. copy & Passport copy
- 2) Copy of Inventory
- 3) Temporary Import License
- 4) Car Invoice & Title papers

**\* Recent changes in Kuwait import customs regulations stipulate that every vehicle entering the country must be less than 5 years old model & consigned to Kuwaiti nationals only. Expatriates are not allowed to import vehicles in their names. It is the responsibility of the Kuwaiti national (consignee) to then transfer the ownership to the vehicle's rightful owner.\***

\* Further information on products requiring certification & the testing centers around the world can be obtained from the website : [www.pai-iccp.com](http://www.pai-iccp.com) or directly from the following links : <http://www.pai-iccp.com/products.html> & <http://www.pai-iccp.com/offices.html>

### **How to consign SEA shipments :-**

#### **Consignee**

**"Actual Consignee" name should be as in the passport.**

**Kuwait Address**

#### **Notify Party**

**Frontline Logistics Co.WL.L.**

**Arbeed Plaza, Tower 1, Floor 1, Office 14**

**P.O Box 314**

**Postal code: 81014**

**Kuwait**

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**How to consign AIR shipments :-**

**Consignee**

**“Actual Consignee” name should be as in the passport**

\*Please note customs requirements are subject to change without prior notice. All efforts are exerted to provide precise and accurate information to our clients but should there be any unannounced changes in the documentary requirements or clearance procedures as laid out by customs, please bear with us. Please ensure that the client's contact details with proper local telephone numbers are provided to us well in advance in order to arrange for necessary clearance documents.

**General Clearance Process :-**

The Inventory is first translated into Arabic. Same is attached to the Delivery Order, Customs Manifest,

Consignee's Civil I.D./Passport & Visa copy and is submitted to customs for evaluation.

**Customs evaluates goods based on which duty if applicable is determined.** Once this is complete, the customs documentation is processed & is submitted to customs for scrutiny along with the duty receipt. Once document is approved by customs goods are picked up for inspection. Once inspection is complete goods are released by customs & delivery can be arranged to the customer.

**Air Freight :** Normally, consignee's presence at the airport is not required for Air Freight shipments. Their presence may be requested by customs in case any clarifications are required.

**Sea Freight :** For sea consignments consignee's presence is mandatory during customs inspection. This may involve spending a whole day at the inspection bay while consignment is examined physically. There are 2 sea ports in Kuwait, Shuwaikh & Shuaiba. Shuwaikh is in close proximity to the city, while Shuaiba is approximately

65 Kms away from the city.

**Overland :** For shipments arriving at Sulaibiya customs, client is required to be present in person in order to collect the customs manifest. Their presence is however not required during customs inspection.

**Prohibited Items :-** Items such as Alcohol, Pork, Narcotics, Phonographic material and

Religious material other than Islam are a strictly forbidden!!!!

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Kuwait | Iraq

**Please avoid any foodstuff/perishables in the consignment, as foodstuff invites additional Ministry Approvals to be carried out from the relevant department. These would incur additional costs & will delay the clearance process. Other items such as normal household**

electronics/electrical appliances, computer, satellite receiver can be imported. These items sometimes require approvals to be obtained from the relevant regulating authority which can lengthen clearance process by a day or two. Charges for obtaining these approvals are generally not included in our destination rates unless otherwise specified.

**Duration :-** Customs clearance normally takes 5 to 6 working days for sea freight & one to two days for air/overland shipments after delivery order is released to us by shipping line/airlines.

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