**Documentation Requirements:**

· Sea WayBill,

· Detailed Packing list

· Clear copy of Passport

· Clear copy of Bahrain residence permit,

· Clear copies of Bahrain CPR card (front, back and the card reader info page)

· Vehicle titles if vehicle is involved (Ownership, export certificate, Bahrain road insurance) LEFT HAND DRIVE vehicles only . Vehicle Age not to be beyond 5 years.

· Pet export certificate, vaccination record, microchip details if pets are involved.

· Customs Authorization, signed. Copy will be provided,

· PINK Slip for Diplomatic shipments issued by respective Embassy. Attested by MOFA, Bahrain

**Service includes**:

· Normal custom clearance

· Inside home delivery with placing furniture and cartons inside respective rooms (if well marked)

· Unpacking cartons to table tops, unwrapping furniture.

· Simple assembly of furniture - beds and dining tables only

· Removal of debris

· Normal access assumed

**Service excludes**:

· Duties if any at 5%, especially on Vehicles, brand new items if any and liquor

· VAT if any at 5% especially on Vehicles, brand new items if any and liquor

· Transit Insurance from port to door on cargoes. please insure your cargo, we accept no liability arising out of accidents, loss or breakages or damages

· Delay in custom clearance due to non availability of consignee, documents, holidays, nature of goods etc,

· Detention,

· Storage charges,

· Difficult access, stair carry, above second floor,

· Handyman services to fix washing machines, TV’s, Dish antennas, wall hangings and the type,

· Difficult assembly of furniture - wardrobes, bunk beds, etc

· Handling pianos, wooden crates, heavy lifts, IKea type furniture

· Split deliveries

· Weekend and holidays deliveries any over time

**Terms & conditions**:

· Rates valid for general USED household and personal effects, Non hazardous, Non DG, in gauge cargo

· Free time at airport - 2 days, and 5 to 7 days at seaport depends on shipping line

· Consignee must have all valid documents/licence to import commodity for quick and easy clearance

· Should the cargo be stripped at the port for inspection, additional labour charges apply

· 2 days to custom clear and deliver the cargo after receipt of all documents

· Cars must be less than 5 years old else will need a prior written permission from Bahrain traffic authority.

· Detailed custom inspection charges if any will be additional

· Full Payment in advance if we do not have agreed credit terms.

**Shipping Instructions**:

Shipper: Customer Name as per passport , actual address at origin

( Names as per Passport ONLY)

 Consignee: Actual Customer (Name as per Passport )

 C/O Aqua Relocations WLL, BAHRAIN,

Contact: +973 3233 2782 + 973 3871 7151 / mgrcs.bhn@aquarelocations.com

Notify Party: Aqua Relocations WLL

 Contact: +973 3233 2782 + 973 3871 7151 / mgrcs.bhn@aquarelocations.com

Commodity: USED Household goods and used personal effects

**Payment terms**

Payment Terms; advance payment before arrival of shipment to POE

**Bank Charges**

For international remittance please add bank charges USD 50

COVID-19: All our Customers and partners, please be informed and advised that due to COVID-19 global pandemic situation has created severe disruptions in Airlines and Shipping Lines schedules, services and availability of space for timely loading. Please note that these disruptions can cause delays/cancellations of our planned schedule of shipment/home moving leading to additional cost being incurred on the shipment/move charged by Airlines/Shipping Lines on a case to case basis. Therefore, all our quotations shall be subject to variance and change due to these factors. We request your understanding and cooperation.

Best Regards,

Sanjay

Aqua Relocations

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