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| **PLEASE NOTE** |

# **Payment Terms**

# All rates are quoted in US Dollars.

# All credit card payments are subject 2% surcharge fee.

# Payment in advance is required prior to delivery unless otherwise agreed in writing.

# **Validity**

# Quote is valid for a period of 30 days.

# **Variations**

# Quote is based on a density of 6.5.

# Quote is based on weight / volume, which ever figure is higher.

# **THC & Additional Payments**

# THC is approximately $500.00 - $600.00 for FCL, $50.00-$85.00/CBM for LCL and $40.00 - $50.00 for Air.

THC or port charges not prepaid will be invoiced at cost plus an outlay fee.

Any additional payments made on behalf of the booking agent / customer will be subject to an outlay fee.

Outlay fee will be 5% from the total amount paid on with a minimum $25.00 fee.

# **Additional Charges**

# Difficult access charges are use of a shuttle truck, elevator, stair carries (above 1st floor), long carries over 75’ and parking permits.

**Emergency Fee Port Los Angeles & Long Beach**

The fee will be imposed on containers dwelling for 9 days or more for truck moves, and 3 days for containers bound for the rails. The fee is inclusive of all calendar days, including weekends and holidays. There is no maximum cap and there are no exemptions for any circumstances. The final additional charges incurred will be confirmed once the container departs or arrives from / at the named ports above.

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| **SERVICES INCLUDED** | | |
| **ISF Filing** | | One-time placement of items inside the house |
| Cu**stoms clearance** | | Unpacking to flat surface |
| Transpo**rt container to residence** | | Unwrapping of furniture |
| Container chassis charges | | Assembly of normal pieces of furniture |
| Chassis split fees | | Same day debris removal |
| Delivery to residence with normal access | | Return of empty container back to the POE |
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| **SERVICES EXCLUDED** | | |
| **THC / NVOCC** | **Additional debris removals** | |
| **ISPS** | **Assembly of new furniture** | |
| **Storage** | Assembly of Ikea type furniture | |
| Warehouse handling | Uncrating of fragile items | |
| **Difficult access** | **Maid services** | |
| **Duties and/or Taxes** | **3rd Party services** | |
| **Government exam fees** | **Service outside normal business hours** | |
| **Demurrage or per diem** | **Insurance coverage** | |
| **Port storage or detention** |  | |
| Emergency Fee at Ports Los Angeles & Long Beach |  | |
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# **REQUIRED DOCUMENTS FOR CUSTOMS CLEARANCE**

* Packing inventory list (PBOs must show contents)
* Copy of consignee’s passport and valid visa for non-USA passport holders
* Copy of passports and valid visas for non-USA passport holders for all family members relocating with consignee
* US Customs Form 3299 (Declaration for Free Entry)
* US Customs Form – Supplemental Declaration
* Power of Attorney
* Express Bill of Lading
* US contact information for the shipper
* Copy of Automobile or Motorcycle Title or Foreign Registrations
* US DOT and EPA Forms for each automobile or motorcycle

# **WOOD PACKING MATERIALS**

All Wood Packaging Material entering or transiting through the United States must be either heat treated or fumigated with methyl bromide as outlined in the *International Standards for Phytosanitary Measures: Guidelines for Regulating Wood Packaging Material in International Trade* (ISPM 15). The WPM must also be marked with an approved international logo, certifying it has been appropriately treated.

[IPPC mark of approval](http://www.cbp.gov/xp/cgov/import/cargo_control/agric_quar_insp/wpm/)

# **CONSIGMENT INSTRUCTIONS**

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| ***CONSIGNEE: NOTIFY PARTY*** | | |
| Shipper’s name (as per passport)  USA Address | Star Moving Solutions  22695 Commerce Center CT #100  Sterling, VA 20166  (T) 703 421 6510  (F) 703 421 6515 |

# **ISF FILING**

**Importer Security Filing**

On January 26, 2009, the new rule titled Importer Security Filing and Additional Carrier Requirements (commonly known as “10+2”) went into effect. This new rule applies to import cargo arriving to the United States by vessel.

**Failure to comply with the new rule** **could ultimately result in monetary penalties,** **increased inspections, and delay of cargo.**

The information submitted in Importer Security Filings improves U.S. Customs and Border Protection’s (CBP) ability to identify high-risk shipments to prevent smuggling and ensure cargo safety and security.

**What is an Importer Security Filing?**

Under the new rule, before merchandise arriving by vessel can be imported into the United States, the “Importer Security Filing (ISF) Importer,” or their agent (e.g., licensed customs broker), must electronically submit certain advance cargo information to CBP in the form of an Importer Security Filing. This requirement only applies to cargo arriving in the United States by ocean vessel; it does not apply to cargo arriving by other modes of transportation.

Following page is our Importer Security Filing Form. This form must be completed and forwarded to us 3 working days prior to loading on the vessel.

If you have any questions, or require additional information, please do not hesitate to contact me.

# **ISF FORM**

To achieve the most compliance with the least disruption to the trade and to domestic port operations, CBP has been applying a measured and commonsense approach to Importer Security Filing (ISF or 10+2) enforcement.  
**On July 9, 2013, CBP will begin full enforcement of ISF and** will start issuing liquidated damages against ISF importers and carriers for ISF non-compliance $5000.00 Fine per entry. The information submitted in Importer Security Filings improves U.S. Customs and Border Protection’s (CBP) ability to identify high-risk shipments to prevent smuggling and ensure cargo safety and security.

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Owner of Household Goods / Importer of Record** | | | | | | | |
| Last Name: | | | | First Name: | | | |
|  | | |  |  | |  | |
| Date of Birth: | | |  | Citizenship: | |  | |
|  | | |  |  | |  | |
| Passport No: | | |  | Passport Country: | |  | |
|  | | |  |  | |  | |
| Social Security No: | | |  |  | |  | |
| **Address in United States** | | | | **Foreign Address** | | | |
| Street |  | | | Street |  | | |
| City |  | | | City |  | | |
| State |  | | | Country |  | | |
| Zip Code |  | | | Zip Code |  | | |
| **Container Stuffing Location** | | | | **Consolidator (Stuffer)** | | | |
| Name |  | | | Name |  | | |
| Street |  | | | Street |  | | |
| City |  | | | City |  | | |
| Country |  | | | Country |  | | |
| Zip Code |  | | | Zip Code |  | | |
| **Shipping Details** | | | | | | | |
| Steamship Line | |  | |  | | |  |
| Master B/L SCAC Code | |  | | House B/L SCAC Code | | |  |
| Master B/L | |  | | House B/L | | |  |
| Vessel & Voy # | |  | | Container # | | |  |
| Sailing Date | |  | | Port of Departure | | |  |
| **Commodity** | | | | | | | |
| □ Household Goods □ Automobile | | | | | | | |
| Power of Attorney:  Importer/Owner \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (print) hereby swear and attest that the above information is true and correct and I/we here by appoint Star Moving Solutions to act on my /our behalf as a true and lawful agent and attorney in fact for the express purposes of transmission of data elements to Customs and Border protection required under Safe Port Act of 2006and the Trade Act of 2002.    Sign: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | |

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| **EXPLANATION OF EXCLUDED SERVICES** | |
| **Special Crating:** | The surveyor might suggest at the time of the survey, to build special wooden crates for certain items consider as fragile. |
| **Insurance Coverage:** | Full replacement value coverage to protect your shipment and belongings during transit. |
| **Difficult Access:** | Difficult access charges are use of a shuttle truck, elevator, stair carries (above 1st floor), long carries and parking permits. |
| **Duties or Taxes:** | Shipments crossing international borders are subject to the assessment of duties and taxes imposed by the importing country's government. Typically, duties and taxes must be paid before the goods are released from customs. |
| **Government Exam Fees:** | May result from random inspections performed by local Customs authorities at either origin or destination ports. |
| **Per Diem:** | Charges incurred if an empty or loaded container is not returned to the port by the required date from the shipping line. The per diem fee and time vary by shipping line. |
| **Demurrage:** | Demurrage is a fee charged by ocean carriers and railroads when a container is not removed from the port by the last free day, as allocated in the agreement with the carrier. The demurrage fee and time vary by shipping line. |
| **Port Charges / Detention:** | Any charges that would come from local port authorities. |
| **Excess Weight/Volume:** | Quotes are based on the weight/volume listed on the estimate. If the actual weight/volume of the shipment varies from the original quote, a revised final quote will be provided to the customer based on the final amounts. |
| **Additional Debris Removal:** | Our quotes include “same day” trash and debris removal from the house. If a 2nd debris pick-up is requested later, additional charges may apply. |
| **Maid Services** | Our rates include unpacking to “flat surface” only, such as: countertops, beds, tables, etc. Our rates do not include putting items away in cabinets, drawers, or closets. This additional service is considered “maid services”. |
| **3RD Party Services:** | Services that requiring the hiring of outside professional / handyman services, such as: carpenter, electrician, plumber, etc. |
| **Service Outside Business Hours:** | Our quotes are valid for services provided during normal business hours Monday – Friday. |
| **Additional Stops:** | Our rates include one single pick-up at origin and one single delivery at destination. Additional charges may include if a 2nd stop is required at origin or destination to collect or delivery extra. |
| **Assembly of New furniture or Ikea Furniture:** | Our rates do not include assembly of new pieces of furniture that have not been previously assembled or any type of Ikea furniture |