



Customs clearance instructions - Rep. Of Ireland

The following applies to those seeking a VAT and duty free personal effects and household goods entry into the Republic of Ireland. The same regulations apply for foreign nationals, returning Irish citizens and returning Irish Diplomats. Foreign diplomats arrange a diplomatic clearance through their own embassy.

To avail of a VAT and duty free entry you must:

- 1) Prove to customs that you have not been living in the Republic of Ireland during the previous 12 months. From your departure country you can supply: a letter from previous employer showing dates, payslips, tax details, bank statements dated over 1 year old, utility bills dated over 1 year old, residence rental agreement etc. 3-5 pieces of evidence are required. Please also supply a document from departure country which is between 2 and 9 months old.
- 2) Prove to customs that you are taking up permanent residency in the Republic of Ireland. The same type of documents as in 1 above can be used, except they must be from Irish organisations. Again, 3-5 pieces of evidence are required.
- 3) Completion of 1076 and TOR 1 customs forms, plus completion of vehicle import documentation if a car or motorbike is being imported. Please note that the list section of the 1076 form must be completed with nominal second hand values. It doesn't need to be as detailed as the origin mover's inventory list - a summary is fine.
- 4) If a vehicle is being imported, customs will want to see proof of ownership, previous cert. of insurance and sales invoice / receipt of purchase, maintenance records etc.

Fax copies / photocopies of all documents mentioned in 1), 2), and 4) will suffice but documents mentioned in 3) above must be originals (note: for airfreight copies of these are accepted). Failure to supply all documents in advance of the arrival of the shipment can cause hefty storage and demurrage costs at the port / airport. Please note that clearance can take anything from 3 to 7 working days.

The more docs we can give customs the better, in order to speed up clearance and to avoid unwanted demurrage and quay rent from the shipping line.

For additional information the Revenue Commissioners website can be very useful:

www.revenue.ie

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