

Customs Regulations for Imports to Spain

VERY IMPORTANT - THE BELOW INFORMATION IS ONLY A REFERENCE GUIDE AS WE WILL ALWAYS BE SUBJECT TO THE CUSTOMS AUTHORITIES AND THE STATUS OF EACH CUSTOMER – BUT ITS VERY IMPORTANT CLIENT ARRIVES TO SPAIN BEFORE SHIPMENT TO ARRANGE THE NECESSARY DOCUMENTS **

From Booking agent -

- Inventory List in Spanish or English
- Original BL or clear copy of Express Release / AWB

From Shipper -

CHANGE OF RESIDENCE -

For USED household goods and personal effects

Documents required:

1. Clear copy of clients passport.
2. Baja Consular or Deregistration Certificate.

To avoid payment of tax/duties, shipper must import their household goods within 12 months from the date of issuance of this document.

- **Spanish & rest of EC Citizens:** ORIGINAL “BAJA CONSULAR” Change of residence certificate issued by the shipper’s corresponding Consulate at origin (for example Spanish citizen – Spanish Consulate, French citizen – French Consulate, etc...).

Client must have been registered in the Consulate and lived at origin for minimum the past 12 months and 1 day without interruption before exporting, clearly stating these dates when they registered and date when cancelling residence.

- **Foreigners who are non European Citizens coming from their origin Country to Spain:** Customs Authorities requires an ORIGINAL Deregistration Certificate which states client has lived at origin for minimum the past 12 months and 1 day without interruption before exporting and is now moving to live in Spain. This document must be issued by an Official Organism as for example the Town Hall.

Important – Customs Authorities can require further documents to prove clients time lived in origin. See further points below.

- **Foreigners who are non European Citizens and have different Nationality to the origin Country:** ORIGINAL Change of residence certificate issued by the shipper's corresponding Consulate at origin (for example Chinese citizen – Chinese Consulate, Argentinian citizen – Argentina Consulate, etc..). Client must have been registered in the Consulate and lived at origin for minimum the past 12 months and 1 day without interruption before exporting, clearly stating these dates when they registered and date when cancelling residence.

3. Copy of DNI or NIE & Tax Activation

Tax Activation: Every shipper must make sure their DNI or NIE number is activated in the Treasury Department = Hacienda filling out form 030.

- **Spanish citizens :** Copy of their Spanish Identity Card DNI & Activation

- **EU Citizens – NIE Certificate number / Green NIE Card /Letter “Carta de Residencia” not over a year old since its issue date & Tax activation**

Depending on customs and port of entry they require the Letter or Card.

- **Rest of nationalities non EU Citizens - Residence Permit (NIE number) and NIE Card/Letter “Carta de Residencia” – document which must not be over a year old since its issue date & Tax activation.**

Depending on customs and port of entry they require the Letter or Card.

4. **Alta de Padrón / Empadronamiento:** original Registration certificate from the Town Hall at destination with a recent date of registration, not being over a year old since its issue date.

Important to obtain after cancellation at origin.

5. Customs Forms, which will be supplied by us at destination.

- If point number 2. does not apply to the client because they were never registered at the consulate of their nationality or consulate or official organism does not provide such a document, other options will be to send Approbatory documents to prove client has been living in origin a minimum of the past 12 months and 1 day without interruption.

Set of documents must be: **Tax revenue certificate for the past 2 years**, employment contract, monthly salary income wage for the last year, statement letter from the company that certifies as employer since date xx along with the termination certificate of the work permit that read a minimum of the past 12 months + 1 day and any other Official documents which might support your stay in origin.

For UK Citizens additional to the documents already mentioned, certificate of revenue in the UK (Her Majesty Revenue) that reads that client indeed has not been living in the UK during this period of time.

Usually utilities receipts as electricity, telephone, rent, etc...are not accepted.

- Lack of any of the above documents from list (1 to 5) will cause taxes-duties to become applicable.

For USED vehicles (Cars & Motorcycles)

Regulations: The vehicle must have been in clients name for at least 6 months and 1 day OR 12 months and 1 day (depending on clients status and Customs entry in Spain) before shipping and prior the cancellation of residence at origin considering client meets rest of documents mentioned previously.

Our usual assistance is offering shipper with temporary import permit while final Registration of vehicle, payment of Traffic Tax and Change of Number plates must be arranged by client directly or via specialized broker. Also any possible conversions required to meet EU Standards if needed.

As per new law from the 1st of January 2012 cars and motor vehicles are IMO goods, unless the battery is disconnected and the tank is empty. Any shipment sent this way will generate extra charges not included in our rates and must be informed in advance for our approval.

Documents required:

1. Refer to documents 1 to 5 mentioned above. If the vehicle is part of the same shipment, only one copy of documents is required.
2. Original Property Title Certificate.
3. Original Technical Card (with details about the vehicle: model, year, power, etc....).
4. Copy of the purchase invoice.

Please note customs can also ask for the proof of payment of taxes/duties paid at origin when purchased.

SECONDARY RESIDENCE –

Hhgds + effects ARE NOT DUTY FREE ANY LONGER.

Final Note:

Any deviation from the above listed requirements might result in the imposition of

taxes and/or duties (aprox 30-40% over CIF value) **taking into consideration the minimum documentation required for any shipment duty free or not : DNI for Spanish and NIE Certificate for Foreigners and must be registered in Hacienda.**

Lack of documents upon arrival at port will result in high charges for demurrage and storage at your expense. We recommend reviewing documents prior sending shipment over to Spain.

Please ensure that all documents are neatly scanned in colour and sent by email in .pdf format. Customs will not accept illegible copies or pictures of documents.

We trust this information provides clarity on the importation process to Spain. Should you have further questions or require additional details, please feel free to contact our team.

Gil Stauffer

