**AIR Freight:**

Shipment details : …….. cubic feet / …. KGS of HHG and PE by AIR

Final destination Airport KKIA, **RIYADH**

Final destination Airport KAIA, JEDDAH

Final destination Airport KFIA, DAMMAM

**Destination services\***  Within ……………….. citylimit delivery:   USD……..

Estimated Official charges at destination

Delivery order fees                                 USD ……

Bayan fees and handling                        USD ……..

Security storage charges for 4 days – approx    USD ……..

\*15% VAT is applicable on destination services.

**Rates include**

One-time customs clearance at Saudi Arabian International Airport

Transportation and one-time delivery to a single residence within city limits ( 50km radius within the city, one specified location only with normal access up to 1st floor )

Offloading

Normal setup inside residence and removal of debris on the same day of delivery

**Rates exclude**

Insurance coverage

Abnormal access

Stairs

Storage and/ or any other government/ official charges

Partial delivery or unpacking/ setup on a later date etc.

The airfreight charges must be prepaid up to Saudi Arabian Airport specified

**Surface shipments:**

Notes, Terms & Conditions and Import Regulations

Import of Used Household Goods/ Personal Effects/ Personal Vehicles/ Pets to the Kingdom of Saudi Arabia

We would require copies of the following documentation as pre-alert from you:

1. Master Airway bill
2. Descriptive / Valued Inventory
3. Copies of consignee’s passport (including visa page) and / or resident permit (*Iqama*) (Diplomatic ID, in case if client is a diplomat) with his local contacts (address, phone / fax numbers / email IDs)
4. Authorization letter(s) to be registered through customs portal [www.fasah.sa](http://www.fasah.sa) or consignee has to visit the customs personally to register the authorisation
5. Value declaration from the consignee (15% VAT will be applied on the declared value)
6. Exemption letter from Ministry of Foreign Affairs (MOFA) – to be arranged by Embassy (if client is a diplomat)

**Import regulations for the Kingdom of Saudi Arabia**

There exists strict governmental regulation regarding the importation of certain types of goods into the Kingdom of Saudi Arabia. Should these items be found in household goods or personal effects shipments, it will severely delay clearance at customs, subject the goods to confiscation, and possible fines or penalties.

In order to expedite a personal effects shipment entering Saudi Arabia, it is important the following items are NOT included in the shipment.

1. All foodstuffs.
2. Christmas Trees and decorations.
3. All types of communications equipment or high wave radios.
4. All types of statues.
5. Binoculars or telescopic equipment.
6. Stuffed animals.
7. Pornographic literature or any material that contain sexual reference. This includes items such as fashion magazines, which show women wearing undergarments or swimsuits.
8. Alcoholic beverages, including kits or books relating to the manufacturing of such drinks.
9. Any types of medicine.
10. Military uniforms.
11. All weapons of firearms.
12. Religious items.
13. Passports.

The following articles are subject to censorship by customs officials/SASO approval:

1. Phonograph records.
2. Video Tapes.
3. Exposed film of any type.
4. All types of printed material.
5. Floppy Disks/CD ROMs/DVDs/Audio Tapes.
6. Telefax machines.

In addition, all suitcases, toolboxes, etc. which are locked must have keys available in order to allow inspection by the customs officials.

**General Notes**

* 1. You must check with us for consignment instructions before cutting the AWB / BL, which will be advised on case-by-case basis after awarding the business.
	2. Copies of shipping documents must be emailed to us once it is made and prior to loading of the shipment. All pre-alerts and operational issues should be addressed to the concerned Namma Cargo station’s PoC.
	3. Validity of Rates: The quoted rates are valid for 60 days only from the date of the quotation or further advice whichever occurs first.
	4. Payment terms: Namma Cargo Services allows credit on our invoices only to FIDI / OMNI members for 30 days from the invoice date. Advance payment would be required from non-FIDI / non-OMNI agents to perform the requested service against our proforma invoice.
	5. Except customs duty / customs VAT, all other charges will be debited to Agent’s account, unless specifically instructed and agreed with client otherwise.
	6. All business transactions are subject to Namma’s standard trade terms and conditions, available on request.

Kind regards,

Gopakumar (Mr.)

Namma Cargo Services Co. Ltd.

P.O. Box 9260, Riyadh 11413 - Saudi Arabia

Mobile: +966 506476315

gopakumar@nammacargo.com

[www.nammacargo.com](http://www.nammacargo.com/)