



## Import Customs Guide **BOLIVIA**

Information from FIDI Latin America

# Customs guide BOLIVIA



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The global quality standard for international moving.

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GOODS	DOCUMENTS REQUIRED	CUSTOMS PRESCRIPTIONS	REMARKS
<p><b>Returning Citizens</b></p>	<ul style="list-style-type: none"> <li>▪ Original passport with the last entry to Bolivia stamped into the passport.</li> <li>▪ Inventory list in Spanish/ English very detailed and typed in computer. <i>Handwritten documents not allowed by Bolivian Customs.</i></li> <li>▪ Affidavit (“Declaración Jurada”) validated by Bolivian Consulate at the origin country.</li> <li>▪ Consular Certificate of Residence issued by Consulate of Bolivia at origin.</li> <li>▪ Migratory certificate (“Flujo Migratorio”) issued by Migratory Office in Bolivia.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Bolivian returning must have lived abroad for more than two (2) years consecutive, his visits to Bolivia within this period must not exceed ninety (90) days per entry.</li> <li>▪ Franchise for Bolivian returning is up to \$35000 (thirty-five thousand American dollars) (FOB VALUE) duty free for used personal effects. Over this value, the client must pay taxes for the excess.</li> <li>▪ The consignee must be present in Bolivia during the import process as his presence is required for customs inspection.</li> <li>▪ The arrival of shipment is only permitted in the period between one (1) month before and up to six (6) months after the consignee definitive arrival.</li> <li>▪ Goods that do not comply with the requirements and conditions of Bolivian customs clearance cannot be imported with tax exemption into Bolivia.</li> </ul>	<ul style="list-style-type: none"> <li>▪ For all shipments to Bolivia via port of Arica (Chile), the Bill of Lading must read in Spanish: “Carga en tránsito Arica con destino final Bolivia” Cargo on OBL/AWB must be declared as: “Menaje Doméstico Usado” (<i>Used household goods</i>). It must be written in Spanish, this is mandatory.</li> <li>▪ OBL must be rated. The Destination Agent must have all the original documents before the arrival of the shipment at the port of entry.</li> <li>▪ Estimated time for HHGDS import process: <ul style="list-style-type: none"> <li>▪ About 6 to 8 weeks approximatively since cargo arrives at Bolivian Customs Warehouse until cargo released.</li> </ul> </li> <li>▪ The returning citizens are only granted with one importation per family (AIR or SEA or OVERLAND).</li> <li>▪ The vehicles are not considered as personal effects.</li> <li>▪ To register the Affidavit form “Declaración Jurada” on line the consignee must visit the Bolivian Customs website <a href="http://www.aduana.gob.bo">www.aduana.gob.bo</a> and follow the steps. <ul style="list-style-type: none"> <li>▪ The consignee needs the packing list detailed as follows: number of pieces, all electric appliances must specify, model and serial number (no exceptions), weight and values box by box.</li> <li>▪ The total value amount up to \$35000.</li> <li>▪ Once filled the form, consignee must print two copies, sign them and request validation at</li> </ul> </li> </ul>


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			Consulate of Bolivia at origin.
<b>Foreign Citizens</b>	<ul style="list-style-type: none"> <li>▪ Original passport.</li> <li>▪ VOD – Visa de Objeto determinado stamped into the passport or Visa Mercosur for a foreigner coming from a country member of MERCOSUR: Peru, Argentina, Brazil, Paraguay, Uruguay, Venezuela (suspended), Chile, Colombia, Ecuador, Guyana and Surinam.</li> <li>▪ Inventory list in Spanish / English very detailed and typed in computer. <i>Handwritten documents not allowed by Bolivian Customs.</i></li> <li>▪ Affidavit (“Declaración Jurada”) validated by Bolivian Embassy/Consulate at the origin country.</li> <li>▪ Work contract validated by the Labour Ministry of Bolivia for at least 1 year.</li> <li>▪ Migratory certificate (Flujo Migratorio) issued by Migratory Office in Bolivia.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Consignee must have lived abroad for more than two (2) years consecutive, his visits to Bolivia within this period must not exceed ninety (90) days per entry.</li> <li>▪ Franchise is up to \$35000 (thirty-five thousand American dollars) duty free for used personal effects. Over this value, pay taxes on the excess.</li> <li>▪ The consignee must be present in Bolivia during the import process as his presence is required for customs inspections.</li> <li>▪ The arrival of shipment is only permitted in the period between one (1) month before and up to six (6) months after the consignee definitive arrival.</li> <li>▪ Goods that do not comply with the requirements and conditions of Bolivian customs clearance cannot be imported with tax exemption into Bolivia.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Same as above.</li> </ul>
<b>Diplomatic Shipments</b>	<ul style="list-style-type: none"> <li>▪ Original passport with the diplomatic visa stamped.</li> <li>▪ Application letter from the Embassy requesting the Diplomatic Accreditation to Bolivian Foreign Ministry.</li> <li>▪ Diplomatic Accreditation Letter with the name and the position of the customer.</li> <li>▪ Diplomatic ID issued by Bolivian Foreign Ministry.</li> <li>▪ Packing list signed and stamped by the Embassy.</li> <li>▪ Transport documents: AWB/BL/MIC/ or CRT (original).</li> <li>▪ Tax Exemption Form.</li> <li>▪ Value Declaration or administrative</li> </ul>	<ul style="list-style-type: none"> <li>▪ B/L must show the customer’s name and number as it shows in the passport.</li> <li>▪ The B/L must show the sea freight or air Freight Certificate issued by the shipping line.</li> <li>▪ The Tax Exemption Form must be filled in by the customs broker, sealed and signed by the Embassy).</li> <li>▪ The Value Declaration or administrative certificate must be issued sealed and signed by the Embassy.</li> <li>▪ Franchise for diplomatic shipments is determined according to the position and activities the customer will perform in his diplomatic mission.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Customs clearance takes approx. 25 days if the Embassy has all documents ready.</li> <li>▪ Vehicles are allowed to be imported as a diplomatic shipment. The franchise is determined according to the position and activities the customer will perform in his diplomatic mission.</li> <li>▪ Prohibited household goods: cosmetics (perfumes, creams, shampoo, disposable diapers, medicines, detergents, soaps, liquids, spices, edible (including sealed or canned), tea, oil, weapons, skin stuffed animals, artworks, pornographic material.</li> </ul>

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	<p>certificate (issued sealed and signed by the Embassy).</p>	<ul style="list-style-type: none"> <li>▪ The customer must be present in Bolivia during the import process.</li> <li>▪ The arrival of the shipment is only permitted during the period between one (1) month before and up to six (6) months after the shipper arrival.</li> <li>▪ Goods that do not comply with the requirements and conditions of Bolivian customs clearance cannot be imported into Bolivia.</li> <li>▪ For diplomatic shipments, up to 6 litres of alcohol can be imported as part of the household good items.</li> </ul>	
<p><b>Inheritance</b></p>			<ul style="list-style-type: none"> <li>▪ Contact your destination agent for more information.</li> </ul>
<p><b>New Furniture &amp; Household Goods</b></p>	<ul style="list-style-type: none"> <li>▪ Commercial Invoice.</li> <li>▪ B/L or AWB.</li> <li>▪ Insurance Policy.</li> <li>▪ B/L or AWB – CRT – MIC/DTA.</li> <li>▪ Technical sheet of every wooden item from origin.</li> <li>▪ Import Authorization (prior permission to import furniture and new textiles).</li> </ul>	<ul style="list-style-type: none"> <li>▪ An accredited verification company must intervene if value exceeds USD 1.000.-.</li> <li>▪ Subject to payment of duties of 42% over CIF Value in case of private or personal shipments.</li> <li>▪ No duties for Diplomatic Shipments.</li> <li>▪ Used textiles are totally prohibited.</li> </ul>	
<p><b>Works of Art &amp; Antiques</b></p>	<ul style="list-style-type: none"> <li>▪ Commercial invoice from seller.</li> <li>▪ List detailing the Works of Art.</li> <li>▪ Export permit from country of origin.</li> <li>▪ B/L or AWB.</li> <li>▪ Insurance Policy.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Subject to payment of duties of approx. 32% over CIF Value for private and personal shipments.</li> <li>▪ If included in a Household Goods shipment, a complementary (detailed) packing list I required, entitled as "Works of art/Antiques," specifying the value as per the commercial invoice, item by item.</li> <li>▪ Duty free for diplomatic shipments.</li> </ul>	

<b>GOODS</b>	<b>DOCUMENTS REQUIRED</b>	<b>CUSTOMS PRESCRIPTIONS</b>	<b>REMARKS</b>
<b>Electrical Appliances</b>	<ul style="list-style-type: none"> <li>▪ Same as New Furniture and Household Goods above.</li> <li>▪ Detailed inventory of features such as model, serial number, brand and provenance.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Duty free for diplomatic shipments.</li> <li>▪ Electrical appliances pay 42% of duties over CIF value.</li> <li>▪ Personal computers and printers pay 32% duties over CIF value.</li> <li>▪ The above is only applicable to private and personal shipments.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Electrical appliances entail TV sets, sewing machines, video sets, personal computers and printers.</li> </ul>
<b>Presents &amp; Souvenirs</b>	<ul style="list-style-type: none"> <li>▪ If value is less than \$300, no documents are required.</li> <li>▪ Otherwise, the documentation required is the same as New Furniture and Household Goods above.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Subject to the payment of approx. 32% over CIF value for private and personal shipments.</li> <li>▪ Duty free for diplomatic shipments.</li> </ul>	
<b>Motor vehicles &amp; Other Vehicles</b>	<ul style="list-style-type: none"> <li>▪ Original invoice.</li> <li>▪ Original of Bill of Lading or Airway Bill.</li> <li>▪ Valid passport.</li> <li>▪ Certificate of good operation.</li> <li>▪ Technical report (technical pollution inspection and good performance).</li> <li>▪ Card of Property and Certificate of origin.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Subject to payment of 52% over CIF value for private and personal shipments.</li> <li>▪ Duty free for diplomatic missions.</li> </ul>	<ul style="list-style-type: none"> <li>▪ In case there is no Commercial Invoice for a used car, an accredited verification company in Bolivia must intervene.</li> <li>▪ With such purpose, a complete detail of the general and technical characteristics should be sent to Bolivia.</li> <li>▪ Only can be imported vehicles of one year old.</li> <li>▪ Vehicles without damage.</li> <li>▪ Gasoline vehicles do not have any restriction.</li> <li>▪ Diesel vehicles, above 4000 cc can be imported.</li> </ul>
<b>Machinery, Appliances &amp; Spare parts</b>	<ul style="list-style-type: none"> <li>▪ Same as Motor vehicles and other vehicles above.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Duty free for diplomatic missions.</li> <li>▪ Subject to the payment of duties of approx. 32% over CIF value for private and personal shipments.</li> <li>▪ If they are part of a Household Goods shipment, no documentation is required.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Should be listed only on respective packing list.</li> <li>▪ Industrial machinery and equipment have a special treatment.</li> </ul>
<b>Alcoholic Beverages</b>		<ul style="list-style-type: none"> <li>▪ Limited Allowance: <ul style="list-style-type: none"> <li>▪ Diplomats: 6 litres.</li> <li>▪ Non-diplomats: 3 litres.</li> </ul> </li> </ul>	

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<b>Pets</b>	<ul style="list-style-type: none"> <li>▪ Health certificate issued by an official veterinarian at the origin city.</li> <li>▪ Vaccines certificate issued at the origin city.</li> <li>▪ Zoo sanitary certificate (issued by an authorized organization at origin).</li> <li>▪ Zoo sanitary certificate to be issued in Bolivia.</li> <li>▪ Certificate of value of the pet.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Subject to payment of 30 % duties over CIF value for private and personal shipments.</li> <li>▪ In addition, charges are applied over the time pets stayed at Bolivian customs.</li> <li>▪ Duty free for diplomatic missions.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Time of dispatch: 3 days.</li> </ul>
<b>Prohibited Items</b>		<ul style="list-style-type: none"> <li>▪ Food in general (including sealed or canned).</li> <li>▪ Medicines.</li> <li>▪ Live Plants.</li> <li>▪ Seeds.</li> <li>▪ Narcotics.</li> <li>▪ Drugs.</li> <li>▪ Explosives.</li> <li>▪ Gas cylinders (full or empty).</li> <li>▪ Pornographic material.</li> <li>▪ Firearms, weapons &amp; ammunitions.</li> <li>▪ Precursors and refrigerators with gas R-12.</li> <li>▪ Perfumes.</li> <li>▪ Creams.</li> <li>▪ Shampoo.</li> <li>▪ Fertilizers.</li> <li>▪ Disposable diapers.</li> <li>▪ Detergents &amp; soaps.</li> <li>▪ Liquids.</li> <li>▪ Spices.</li> <li>▪ Tea.</li> <li>▪ Food, all kind.</li> <li>▪ Oil.</li> <li>▪ Skin stuffed animals.</li> <li>▪ Furs.</li> <li>▪ Dissected animals.</li> <li>▪ Artworks.</li> <li>▪ Industrial tools, machines.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Limited allowance for alcoholic beverages – see under Alcoholic Beverages above.</li> </ul>

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<b>Wood Articles</b>		<ul style="list-style-type: none"> <li>▪ By new regulations of SENASAG (Bolivian organization plagues control), any shipping containing wood, like finished furniture, adornments, packing material, etc., must be fumigated at destination in order to have a Phytosanitary Certificate issued by this organization.</li> </ul>	
<b>Manufactured objects that contaminate the atmosphere</b>		<ul style="list-style-type: none"> <li>▪ For regulations of IBMETRO (Institute of Quality Norms of Bolivia - pollution control), shipments containing items that could contaminate the atmosphere (like refrigerators - R22 gas, motors, oxygen tanks, vehicles, etc.) must be inspected at destination in order to obtain the CGO (Comisión Gubernamental del Ozono) Certification of gases.</li> </ul>	
<b>Fumigation of imported and exported wooden crates</b>		<ul style="list-style-type: none"> <li>▪ The Bolivian Government adopted ISPM-15 (International standards for Phytosanitary Measures Publication 15) Guidelines for Regulating Wood Packaging Material in International Trade (aka NIFM-15) to standardise the treatment of wood packing materials used for the transport of goods.</li> <li>▪ Shipments into or out of the country in wooden packaging need to have a seal, certifying that the shipment has received the required treatment (HT = Heated Treatment [a minimum wood core temperature of 56°C for a minimum of 30 minutes] or fumigation with Methyl Bromide (MT). The minimum temperature should not be less than 10°C and the minimum exposure time should not fall below 16 hours.</li> <li>▪ The treatments established in the present regulation have the intent to reduce the introduction and/or the dissemination of</li> </ul>	<ul style="list-style-type: none"> <li>▪ This regulation does not apply to wood packing materials manufactured of: <ul style="list-style-type: none"> <li>▪ Raw wood of 6 mm thickness or less.</li> <li>▪ Processed wood produced by glue, heat and pressure, or a combination thereof.</li> <li>▪ Plywood sheets &amp; agglomerated sawdust sheet.</li> <li>▪ Oriented wooden fibre sheets.</li> <li>▪ Sawdust &amp; Wooden fibre.</li> </ul> </li> </ul>

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		<p>quarantine plagues associated to the wood packing.</p> <ul style="list-style-type: none"> <li>▪ The wood packing material must be marked in a visible location on each article, on at least two opposite sides of the article with a legible and permanent mark in black ink.</li> <li>▪ Labels and adhesives are not allowed.</li> <li>▪ The approved format of the mark should be as follows:</li> </ul> <div data-bbox="1144 536 1525 683" style="border: 1px solid black; padding: 5px; margin: 10px 0;">  <div style="display: inline-block; vertical-align: middle; margin-left: 10px;"> <p><b>XX - 000</b></p> <p><b>YY</b></p> </div> </div> <p>Where XX is the country code, 000 the producer number, YY the treatment type, and AAA the inspection agency logo.</p> <ul style="list-style-type: none"> <li>▪ If a shipment arrives without this seal, it will be returned to the origin country at the shipper's/origin Agent's expenses.</li> </ul>	





## The FIDI Global Alliance

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