



Personal effects



Required documents to import used personal effects into Spanish territory under franchise regime (tax and duty free):

Foreign citizens

- Passport, personal data and picture page. Not necessary for Spanish citizens.
- NIE (must be enrolled at Spanish treasury department's database). DNI for Spanish citizens.
- Registration at a Spanish city hall (this document must be issued within the previous 12 month before customs clearance takes place).
- Residence certificate issue by shipper's embassy/consulate at origin country (showing citizen has been leaving as resident at least the last 12 months prior to customs clearance). In case this document is not provided by mentioned authorities, Spanish customs *might consider* as prove of residence the last 2 taxes receipts at origin country.
- Valued inventory list in Spanish signed by customer (model to be provided by ServiMoving).
- Power of attorney (form to be provided by ServiMoving).
- Sworn statement (form to be provided by Servimoving).

Diplomats

- Diplomatic passport, personal data and picture page.
- Valued inventory list in Spanish signed by customer (model to be provided by ServiMoving).
- Diplomatic franchise.
- DNI or NIE
- Power of attorney (form to be provided por ServiMoving).
- Sworn statement (form to be provided by Servimoving).





Vehicles

- Passport, personal data and picture page.
- NIE (must be enrolled at Spanish treasury department's database).
- Registration at a Spanish city hall (this document must be issued within the previous 12 month before customs clearance takes place).
- Residence certificate issue by shipper's embassy/consulate at origin country (showing citizen has been leaving as resident at least the last 12 months prior to customs clearance). In case this document is not provided by mentioned authorities, Spanish customs *might consider* as prove of residence the last 2 taxes receipts at origing country.
- Valued inventory list in Spanish signed by customer (model to be provided by ServiMoving).
- Power of attorney (form to be provided por ServiMoving).
- Sworn statement (form to be provided by Servimoving).
- Car purchase invoice, car/motorcycle must be register under shipper's name for a minimun of six moths prior to the import to Spain.
- Vehicle's data sheet and y registration card.

Important note: Spanish customs authorities normal work with copies but they reserved the right to request original documents.

