**Documents for import custom clearance of used household goods and personal effects**

German citizen:

* Copy of passport (photo page)
* Packing list (No MISC, PBO etc.)
* Current copy of registration at local town hall “Anmeldebestätigung” (Not older than 3 months. Has to state the actual registration date)
* Copy of employment letter stating the exact dates client worked abroad (at least 12 months / 365 days). Letter has to be issued by the company or embassy at origin)
* „Zollinhaltserklärung“ (custom form provided by us)

Non- European citizen:

* Copy of passport (photo page)
* Packing list (No MISC, PBO etc.)
* Copy of residence permit
* Current copy of registration at local town hall “Anmeldebestätigung” (Not older than 3 months. Has to state the actual registration date)
* Copy of working contract or letter from employer stating the exact dates client will work for them in Germany (at least for 12 months / 365 days)
* Copy of rental contract (at least for 12 months / 365 days)
* „Zollinhaltserklärung“ (custom form provided by us)

European citizen:

* Copy of passport (photo page)
* Packing list (No MISC, PBO etc.)
* Current copy of registration at local town hall “Anmeldebestätigung” (Not older than 3 months. Has to state the actual registration date)
* Copy of employment letter stating the exact dates client worked abroad (at least 12 months / 365 days). Letter has to be issued by the company or embassy at the origin country)
* Copy of working contract or letter from employer stating the exact dates client will work for them in Germany (at least for 12 months / 365 days)
* „Zollinhaltserklärung“ (custom form provided by us)

Additionally needed for import of vehicles:

*We recommend sending copies of all documents before shipping the vehicle*

* Title / Original car documents
* Copy of regsitration at origin country (vehicle must have been registered at origin country for at least the last 6 months prior of shipping to Germany
* Copy of Insurance documents