

B534 – AUSTRALIAN CUSTOM FORM **“INSTRUCTIONS – HOW TO COMPLETE”**

***To be completed by the owner of the Imported used personal effects and household goods**

***Black Pen to be used**

***Initial any errors and do not use white out**

***Owner to Sign and Date “Every Page”**

PAGE 1

Please complete the following details:

All areas to be completed

An address & phone number of contact must be shown – do not leave blank – even if it’s a temporary address – do not show C/-

How I intend to arrive in Australia:

All areas to be completed

Intended flight and date of arrival must be completed.

Even if this is likely to change, it must be completed (Cannot customs clear the goods without this information)

For returning residents only:

Australian residents to complete only – Leave Blank otherwise

How my personal effects arrived or will arrive

Tick By Air or by Sea – A separate B534 is needed if owner has Air and Sea

Complete only – Name of local business handling your effects “Palmer's Relocations” – Leave the rest Blank

Clearing your personal effects

Leave Blank

Declaration

Sign and Date

PAGE 2

Section One

Tick answer - Write an answer if applicable in box provided

Section Two

Tick answer – Write an answer if applicable in box provided

*If Agent packed the goods – Write name of Agent

Section Three

Tick answer – Write an answer if applicable in box provided

*Drugs – If yes is answered – Agent must be informed to check if importation is possible

*Weapons – If yes is answered – Agent must be informed to check if importation is possible

*Wildlife articles – If yes is answered – Agent must be informed to check if CITES “Endangered Species” rules apply

*Offensive Material – If yes is answered – Agent must be informed to check if importation is possible

Declaration

Sign and Date

PAGE 3

Section Four

Tick answer – Write an answer if applicable in box provided

*Medicines – Normal over the counter Non-Prescription Medication Eg Panadol is not subject to import approval

*Herbal / Natural Remedies may be subject to import regulations

*Prescription Medication is subject to import regulations – No more than 3months supply.

Generally, a visitor to Australia may bring up to 3 months supply of their prescribed medication without the need for an import approval or permit. However, some medications are subject to permits or import licence approval. The Therapeutic Goods Administration (TGA) issues import approvals to Australia for drugs which require a permit or import licence or for medication exceeding 3 months supply.

Section Five

Tick answer – Write an answer if applicable in Table provided

*Tobacco – Duty/Tax/GST applies

*Alcohol – Duty/Tax/GST applies – Alcohol Declaration Form supplied, must be completed in order for clearance and duty calculation to take place.

*Motorised Vehicles – Cars, Motorbikes, Motor scooters, Quad Bikes, Mobility scooters, Trailers, Boats – Import Permit approval is required and Agent must be informed

*Goods being imported, must belong to the Importer and have been owned and used for one year or more – otherwise duty/tax/gst can apply or a separate Import clearance.

*Commercial goods – B534 customs forms are used for used personal effects/household goods clearances.

Commercial goods are subject to a Commercial Entry import conditions – therefore not a B534 clearance. If yes is answered Agent must be informed to confirm import regulations and extra import clearance charges -Duty/tax/gst could apply.

Section Six

Tick answer

*Quarantine laws exist in Australia in order to protect the environment from contamination threats being imported.

All shoes, outdoor equipment – can carry dirt/soil/organic matter that is a contamination threat. Please ensure all items are cleaned / disinfected prior to export and declared accordingly.

Declaration

Sign and Date

Section Seven

Tick answer - Write an answer if applicable in box provided.

*Wildlife – If yes is answered – Agent must be informed to check if CITES “Endangered Species” rules apply or Quarantine may prohibit or require a possible treatment of the import item

*Food – Only Commercially Manufactured, Unopened, Labelled in English, Small volume of a Foodstuff can be considered for Import. Agent must be informed to check if food item is an issue/prohibited import or the volume is considered a Commercial Quantity requiring Import Permits to import.

*Horse items – If yes is answered – Agent must be informed to check Quarantine import condition

*Biological Specimens – If yes is answered – Agent must be informed to check Quarantine import condition

Section Eight Tick answer – Write an answer if applicable in box provided

*Plant/Plant matter – If yes is answered – Agent must be informed to check Quarantine import restrictions and prohibitions and treatment regulations.

*Wood Furniture – If yes – Write “as per inventory list”. (Removal company’s list will be used by Quarantine to search for items – All items entering Australia are unloaded fully out of the container for Quarantine inspection. Commercially produced wooden items are inspected and may require a Treatment prior to release. Charges apply for treatment).

*Soil/Earth goods – If yes is answered – Agent must be informed to check Quarantine import restrictions/prohibitions (Normally rock samples are fine to import if soil contamination is not present).

*Packing Material – Straw/saw dust is a prohibited packing material – do not use *Egg/Fruit Cartons – are a prohibited packing material – do not use

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