

LIST OF THE IMPORT REQUIRED DOCUMENTS TO PRESENT TO THE PORTUGUESE CUSTOMS & LIST OF THE PROHIBITED & RESTRICTED ITEMS

Dear Client,

Please find below the list of the documents to be presented to the Portuguese Customs to benefit of the import taxes & duties exemption:

TO BE DONE AT ORIGIN COUNTRY

1. “Certificado de Bagagem” (Baggage Certificate) and “Certificado de Residência” (Residence Certificate) – original documents are needed– documents to be issued by the Portuguese Consulate or Embassy – (examples can be sent upon request);

For vehicles only:

2. “Certificado de Importação Automóvel” (Import certificate of vehicle) – original document is needed– document to be issued by the Portuguese Consulate or Embassy – (example can be sent upon request);

The client must prove that he/she has lived abroad, in the same country, for minimum 12 consecutive months before leaving the origin country.

For the countries that Portugal is not represented, please request these documents to the nearest country with Portuguese representation.

TO BE DONE AT DESTINATION COUNTRY: PORTUGAL

3. Copy of the Passport – Only copy needed (no need to be authenticate);
4. Copy of the “Cartão de Contribuinte” (Portuguese Fiscal card or Document) or “Cartão de Cidadão” for Portuguese Citizen (no need to be authenticate).

IMPORTANT: fiscal address must be the same as the one on “Atestado de Residência” (Portuguese Resident Certificate).

5. “Atestado de Residência” (Residence certificate) – This document to be issued by the city hall of your residence in Portugal (Junta de Freguesia). Original will be needed. (example can be sent upon request) – this document must mention the date of the arrival in Portugal which must be less than 6 months – the address must be the same as the one in the Portuguese Fiscal card/document (“Cartão de Contribuinte”);
6. Copy of the Flight Ticket;
7. For European citizen only : Citizen Registration Certificate. This document has to be applied next to the Town Hall of your residence in Portugal.
8. For vehicles only: Legible copies of the vehicle documents (Registration) or originals if copies are not legible.
9. Contact and correct Delivery Address

Documents to be sent by AGS Lisbon afterwards to be filled and signed:

10. “Declaração de Valor” (Declaration of value) - original document will be needed. Full name as per as passport & Portuguese address. Value to be declare (for Customs purpose only) and sign it – no need to be authenticate. If there is a vehicle in the shipment 2 declarations are needed, one for household goods and one for the vehicle(s);
11. “Declaração de Não Venda” (Declaration of no sale) - original document will be needed – You only have to sign it – no need to be authenticate;

12. “Procuração” (Power of Attorney) - original document will be needed – Full name as per as passport & portuguese address - no need to be authenticate;

13. If air shipment : “Declaração Aeroporto” (Airport declaration) – Original will be needed

14. Declaration of Residence.

Please send scan copy of all the documents to be checked before sending the originals to us. Regarding the baggage certificate, please make a scan without violated the pack of the documents (don't break the stamp). Custom will not accept it and will consider it as non-valid document.

Important note : Although all the above listed document, the custom can request more documentation.

All above documents must be forwarded to us to the following address:

AGS – Mudanças Internacionais, Lda.
A/C: Cláudia Alves
Centro Empresarial Quinta da Bela Vista
Rua do Sol Nascente, n° 7
Armazéns T e U
2660-009 FRIELAS - PORTUGAL

LIST OF THE PROHIBITED ITEMS

- **Drugs & Narcotics,**
- **Drugs precursors,**
- **Radioactive products**
- **Explosives and ammunition**
- **Gas Bottles**
- **Counterfeiting**
- **Cigarettes (on Law limits)**
- **Ivory; Ostrich Egg ; Turtle shell ; Coral ; Cowry ; Stuffed animal ;**
- **Animal skin or any species mentioned in the Washington Convention**
- **Food**
- **Alcohol (subject to taxes & duties and/or confiscated)**
- **Medicines (subject to medical prescription)**
- **Plants**

LIST OF ITEMS SUBJECT TO PRIOR AUTHORITIES AUTORISATION

- **Offensive weapons (even decorative and/or collection items) – subject to prior import authorization (swords, weapons with blades)**
- **Any fire arms - subject to prior import authorization**
- **1 litre of Alcohol otherwise subject to taxes & duties and detailed list**

IMPORTANT NOTE:

IN ORDER TO AVOID CONTAINER DETENTION AND DEMURRAGES OF THE CONTAINER AT DESTINATION PORT, AGS LISBON WILL NOT GIVE ANY GREEN LIGHT TO THE ORIGIN PARTNER TO SEND THE SHIPMENT TILL ALL DOCUMENTATION ARE IN ORDER. UNLESS CLIENT WILL PROVIDE TO AGS LISBON A WRITTEN DECLARATION THAT HE WILL TAKE THE RESPONSIBILITY OF ANY CONTAINER DEMURRAGE & DETENTION AT DESTINATION PORT IF FULL DOCUMENTATION NOT PROVIDED.

Please don't hesitate to contact us, in case of any doubt.

Thank you very much.

Best regards,

