

**DECLARATION FOR REGISTRATION OF A USED VEHICLE
(Other than a motor cycle)**

Document Number (Where applicable)

Before completing this form please read the notes overleaf.

| A. VEHICLE PARTICULARS | | | | | | | | | | |
|---|--|--------------------------------|----------------------------|--|--|------------------------------|--------------------------------|-------|---|----|
| 1. Make | | | | | | | | | | |
| 2. Model and Version | | | | | | | (a) Auto/Man | | (b) | |
| 3. Colour(s) | | | | | | | CODE | | | |
| 4. Body Type | | | | | | | CODE | | | |
| 5. Fuel Type | | | | | | | CODE | | | |
| 6. CO2 Emissions (g/km) | | | | | | | | | | |
| 6(A) Engine Capacity (CC) | | | | | | | | | | |
| 7. Chassis No. <input type="text"/> | | | | | | | | | | |
| 8. Engine No. <input type="text"/> | | | | | | | | | | |
| 9. Number of Seats <input type="text"/> | | | Doors <input type="text"/> | | | Windows <input type="text"/> | | | 10. Mileage | |
| | | | | | | | | | Please tick <input checked="" type="checkbox"/> | |
| | | | | | | | | | KM | M |
| 11. Country of Origin | | | | | | | CODE | | 13. Options/Extras (Please tick) | |
| 12. Country whence Consigned | | | | | | | CODE | | YES | NO |
| 14. Previous Registrations | | | | | | | | | | |
| Latest Registration Number | | Country of Latest Registration | | | Date and Country of First Registration | | Month & Year of Manufacture | | | |
| 15. Statistical Code <input type="text"/> | | | | | | | | | | |
| 16. Registration Number and Date <i>(as issued by the Revenue Commissioners)</i> | | | | | | | Day | Month | Year | |
| <input type="text"/> | | | | | | | | | | |
| | | | | | | | Receipt No. (Where applicable) | | | |
| 17. Exemption Code | | | | | | | | | | |
| 18. S.A.D. No. & Month/Year | | | | | | | | | | |
| B. OWNER PARTICULARS BLOCK CAPITALS ONLY | | | | | | | | | | |
| 20. Surname/ Company Name | | | | | | | | | | |
| Title: Mr, Ms etc. | | | | | | | | | | |
| First Name(s) | | | | | | | | | | |
| Address | | | | | | | | | | |
| Town/City | | | | | | | | | | |
| County | | | | | | | T.A.N. (Where applicable) | | | |
| Phone No. | | | | | | | | | | |
| PPS/VAT No. | | | | | | | | | | |
| 21. Enter Index Mark of County/Borough <input type="text"/> | | | | | | | | | | |
| Form VRT4 (Rev 6) | | | | | | | | | | |

| C. OPTIONS/EXTRAS | |
|---|----------------------------|
| 22. Options/Extras Fitted | |
| D. ACCOUNTING DETAILS | |
| DISTRIBUTOR DETAILS | |
| 23. Name of Distributor | T.A.N. No. |
| | Invoice Ref. |
| DEALER DETAILS | |
| 24. Name of Dealer | Tel No. |
| | Fax No. |
| a. T.A.N. No. | b. Sales Invoice Ref. |
| c. Selling Price of Vehicle (See Note 24 overleaf) | |
| € | |
| Type of Transaction (Please Tick) Cash <input type="checkbox"/> Trade-in <input type="checkbox"/> | |
| PAYER DETAILS | |
| 25. Name & Address | PPS/VAT No. |
| | T.A.N. |
| E. DECLARANT | |
| 26. I _____ (BLOCK CAPITAL) | |
| declare that the particulars herein are true and accurate. | |
| Signature: _____ Date: _____ | |
| F. OFFICIAL USE ONLY | |
| Value as assessed by Revenue Official | |
| 27. Basic Price | € |
| 28. Options/Extras | € |
| 29. Total OMSP | € |
| 30. Registration Tax Category | 31. Rate of Tax |
| <input type="text"/> | <input type="text"/> |
| 32. Registration Tax Payable | 33. Method of Payment Code |
| € <input type="text"/> | <input type="text"/> |
| 34. OFFICER'S SIGNATURE AND STAMP | |
| SIGNATURE | |

NOTES

These notes are intended to be an aid to completing the form. In cases of difficulty consult with any official in your local Vehicle Registration Office (VRO). The number below refer to the corresponding box numbers on the form. In certain boxes codes are required - comprehensive lists of all codes are available from any VRO.

SECTION A - VEHICLE PARTICULARS

1. Only the manufacturer's marque is to be inserted here.
2. Indicate whether transmission is manual or automatic by inserting "M" or "A" in sub-box (a). Indicate whether right-hand or left-hand drive by inserting "RHD" or "LHD" in sub-box (b).
3. Either one colour or the appropriate combination should be entered + **CODE**
4. As appropriate (e.g. saloon, station wagon, horse box, van, omnibus, minibus, open lorry, etc.) + **CODE**
5. As appropriate (e.g. petrol only, LP gas only, petrol/LP gas, diesel, electricity, steam, etc.) + **CODE**.
- 6-6(A). Enter CO2 emissions and cubic centimetres.
9. A window is defined as including a sheet of glass or other material capable of admitting light whether or not encased in a frame or channel and whether or not forming a door or part of a door, but does not include a windscreen or sun-roof.
10. Complete and place tick in appropriate box.
- 11-12. Complete as appropriate, including **CODES**.
13. Place tick in appropriate box.
14. The box "Month and Year of Manufacture" need only be completed in the vehicle was not previously registered.
15. This code will be available from any VRO.
16. Authorised Dealers who use the distance registration facility **must insert** the registration number issued by the Revenue Commissioners here.
17. Where you are entitled to an exemption from VRT please insert the appropriate **CODE** which may be obtained from any VRO.
18. Where a Single Administrative Document number is applicable (i.e. where the vehicle has been entered to Customs) it should be entered here.

SECTION B - OWNER PARTICULARS

20. State clearly, using BLOCK LETTERS, the name and address of the person in whose name the vehicle is to be registered. In the case of a legal entity (e.g. a limited company) the full and correct legal title should be declared e.g. "A.B. Motors" should read "A.B. Motors Ltd." or A.B. Motors PLC". If the owner has a VAT number or a Trader Account Number it should be entered in the appropriate box.
21. A list of these index marks is available from any VRO.

SECTION C - OPTIONS/EXTRAS

22. List any options/extras fitted.

SECTION D - ACCOUNTING DETAILS

- 23-25. Complete as appropriate. Where the payer is the same as the individual/company in Section B it is sufficient to note this in box 25. Where boxes 23 and 24 (a & b) do not apply simply note "not applicable" in the boxes.
- 24©). This box need only be completed where the vehicle has been sold in the State prior to registration. Selling Price means the **actual** selling price including the allowance for a trade-in where applicable.

SECTION E - PAYER'S DECLARATION

26. This box should be signed and dated by the person named or referred to in box 23 or, in the case of a company, by an authorised person.

SECTION F - FOR OFFICIAL USE

32. Payment may be made by bank draft or money order made payable to "Revenue Commissioners", laser debit card (subject to a €1,500 limit). Cash will not be accepted.

| Payment by | |
|-----------------|---|
| CASH | A |
| DEFERRED | E |
| FACT | D |
| OPD | J |
| EXEMPT | X |
| ORDINARY CHEQUE | U |

Any changes prior to first licensing of a vehicle should be notified to the Central Vehicle Office, Freepost, Rosslare Harbour, Co. Wexford, without delay, as the owner will be held liable for any "on-the-spot" fines for parking offences until the Revenue Commissioners are notified and their "register" amended.