

REGULATIONS ON HOUSEHOLD GOODS AND PERSONAL EFFECTS SHIPMENTS IN ROMANIA

IMPORT OF HOUSEHOLD GOODS

Foreigners

Foreigners wishing to import household goods duty and tax free to Romania need to provide us with the following documents:

- Passport copy - first 2 pages including the one with picture
- Romanian ID copy or the note from Romanian authority proving that the process has been started (obtaining this document can take a lot of time)
- Copy of registration of the employing company (CUI & CIF)
- Letter from the employer proving that the shipper works for company, called "ADEVERINTA" – Sample provided by Eastern European Relocations Romania
- Power of attorney for Eastern European Relocations in order to represent the client at the custom office - PROCURA – Sample provided by Eastern European Relocations Romania
- Personal statement that the goods being imported are used and are in client's possession for more than 6 months (notarized) - Sample provided by Eastern European Relocations Romania
- Request from the employer for import custom clearance, called "CERERE" - Sample provided Eastern European Relocations Romania
- House rental contract in Romania on client's name on 2 years basis, or house property contract on his name (registered at Circa Financiara, Romanian Financial Administration)
- Authorized translation of inventory of goods made by an authorized translator
- A set of photos for the following items: art objects, old furniture, antique items, silverware, carpets and rugs, paintings (not for printed pictures), classic musical instruments (piano, guitar, violin, etc), fine china and crystal ware, collection of stamps and coins
- Serial numbers of all electrical appliances
- Pro forma invoice with value of goods for customs purposes only
- Shipping documents
- EORI registration.

EU citizens

EU citizens importing HHG from third part countries are required to submit the same paperwork as foreigners.

Returning Romanian citizens

Returning Romanian citizens need to provide the following documents for import customs clearance:

- Passport copy - first 2 pages including the one with picture
- Romanian ID copy, copy of work / residence permits, copy of rental/ownership residence contract
- Personal statement that the goods being imported are used and are in client's possession for more than 6 months (notarized) - Sample provided by Eastern European Relocations Romania
- Power of attorney for Eastern European Relocations in order to represent the client at the custom office - PROCURA – Sample provided by Eastern European Relocations Romania
- Letter from the foreign employer proving that the shipper worked for company, called "ADEVERINTA"- original
- Letter / Approval from the Ministry of Internal Affairs(MAI) for duty free import (Adeverinta pentru scutire de taxă vamală). Please follow the steps in link. <http://www.pasapoarte.mai.gov.ro/crds.html>
- Authorized translation of inventory of goods made by an authorized translator
- Serial numbers of all electrical appliances
- A set of photos for the following items: art objects, old furniture, antique items, silverware, carpets and rugs, paintings (not for printed pictures), classic musical instruments (piano, guitar, violin, etc), fine china and crystal ware, collection of stamps and coins
- Pro forma invoice with value of goods for customs purposes only
- Shipping document
- EORI registration.

Diplomats

Diplomats importing HHG and personal effects to Romania need to submit the following documents:

- Passport copy - first 2 pages including the one with picture
- Official letter from Embassy in Bucharest proving that the shipper holds diplomatic status and the shipment will be cleared under diplomatic protocol, obtained from Romanian Ministry of Foreign Affairs
- Power of attorney for Eastern European Relocations in order to represent the client at the custom office - PROCURA – Sample provided by Eastern European Relocations Romania
- A set of photos for the following items: art objects, old furniture, antique items, silverware, carpets and rugs, paintings (not for printed pictures), classic musical instruments (piano, guitar, violin, etc), fine china and crystal ware, collection of stamps and coins
- Serial numbers of all electrical appliances
- Packing inventory

PROHIBITED ITEMS

- Alcohol
- Food
- Tobacco
- Weapons
- Medications and drugs
- Other commonly prohibited items (narcotics, explosives, etc.)

CONSIGNMENT INSTRUCTIONS

1. FOR AIR SHIPMENTS

Consignee: Full name of the client as it appears in passport

Number of client's passport

C/O: EE Mobility Suppliers

Phone: +40 741 056 027 | Email: office@eereelo.com

2. FOR TRUCK SHIPMENTS

Consignee: Full name of the client as it appears in passport

Number of client's passport

C/O: EE Mobility Suppliers

Phone: +40 741 056 027 | Email: office@eereelo.com

Customs office:

Custom terminal - Otopeni Calatori – ROBU 1030

Sos. Bucuresti-Ploiesti, km 16,5

Oras Otopeni, Jud. Ilfov.

3. FOR SEA SHIPMENTS

Consignee: Full name of the client as it appears in passport

Number of client's passport

C/O: EE Mobility Suppliers

Phone: +40 741 056 027 | Email: office@eereelo.com

IMPORT OF VEHICLES

Documents needed to import a car to Romania are:

- Original documents of the vehicle including registration on shipper's name (not on company's name)
- Purchase invoice on shipper's name (if the car is new) or pro forma invoice for value declaration
- Passport copy - first 2 pages including the one with picture, Romanian ID
- Power of attorney for Eastern European Relocations in order to represent the client at the custom office - PROCURA – Sample provided by Eastern European Relocations Romania
- Shipping documents
- Letter / Approval from the Ministry of Internal Affairs (MAI) for duty free import (Adeverinta pentru scutire de taxe vamale). Please follow the steps in link. <http://www.pasapoarte.mai.gov.ro/crds.html>
- EORI #

NOTES

Cars can be registered only if the transferee holds a residence permit and the vehicle should be in possession of the consignee min. 6 months. Duties and taxes will be paid by the owner directly to Custom Office, after calculation of the final amount by Custom Authorities at the time of the clearance procedure.

Duties and taxes, if applicable (~ 33% of estimated value) will be paid by the owner directly to Custom Office. Final amount will be advised by the Custom Authorities.

IMPORT OF PETS

Pets are permitted to be imported into Romania and for customs clearance we will need:

- Pet passport and health certificate
- The pet must be micro chipped
- Vaccination certificate
- Ownership paperwork and owner's passport copy
- Power of attorney for Eastern European Relocations in order to represent the client at the custom office - PROCURA – Sample provided by Eastern European Relocations Romania
- Having necessary tests and health certificates meeting EU live animal importation criteria depending on country of origin of the animal

IMPORT OF CARPETS, PAINTINGS, MUSICAL INSTRUMENTS, ART EFFECTS AND ANTIQUES

When importing antiques and paintings to Romania, no special permits are needed. These items must be clearly marked on the original packing list. For customs clearance a set of photos needs to be provided with description of the item (size, in case of artwork – artist, title).

Photos are necessary for art objects, old furniture, antique items, silverware, carpets and rugs, paintings (not for printed pictures), classic musical instruments (piano, guitar, violin, etc), fine china and crystal ware, collection of stamps and coins.

This prevents any discrepancies when trying to export the goods.

IMPORT OF SPECIAL ITEMS (I.E. RIFLES, STUFFED ANIMALS, ETC.)

Rifles

- Ownership paperwork
- Owner's passport copy
- Power of attorney for Eastern European Relocations in order to represent the client at the custom office - PROCURA – Sample provided by Eastern European Relocations Romania
- Special permit for proving right to own the rifle and also official address of Hunting Association where the owner is a member

Stuffed animals

- Ownership paperwork
- Owner's passport copy
- Power of attorney for Eastern European Relocations in order to represent the client at the custom office - PROCURA – Sample provided by Eastern European Relocations Romania
- CITES certificate or personal statement

NOTES

Before importing any special item to Romania please contact our office in order to check the appropriate permit requirements.

IMPORT OF WINE, SPIRITS AND TOBACCO

Import of alcohol and tobacco products to Romania it is not allowed.

EXPORT OF HOUSEHOLD GOODS

Foreigners

The following documents are required for export customs clearance:

- Passport copy - first 2 pages including the one with picture
- Romanian ID copy or the note from Romanian authority proving that the process has been started (obtaining this document can take a lot of time)
- Copy of registration of the employing company (CUI & CIF)
- Letter from the employer proving that the shipper worked for company, called "ADEVERINTA" – Sample provided by Eastern European Relocations Romania
- Power of attorney for Eastern European Relocations in order to represent the client at the custom office - PROCURA – Sample provided by Eastern European Relocations Romania
- Personal statement that the goods being exported are used and are in client's possession for more than 6 months (notarized) - Sample provided by Eastern European Relocations Romania
- Request from the employer for export custom clearance, called "CERERE" - Sample provided by Eastern European Relocations Romania
- House rental contract in Romania on client's name on 2 years basis, or house property contract on his name (registered at Circa Financiara, Romanian Financial Administration)
- Authorized translation of inventory of goods made by an authorized translator
- A set of photos for the following items: art objects, old furniture, antique items, silverware, carpets and rugs, paintings (not for printed pictures), classic musical instruments (piano, guitar, violin, etc), fine china and crystal ware, collection of stamps and coins
- Serial numbers of all electrical appliances
- Pro-forma invoice with value of goods for customs purposes only
- Import inventory stamped by Romanian customs and stamped customs pictures for the art items
- Invoices for the goods client bought in Romania

EU citizens

EU citizens exporting HHG to third countries are required to submit the same paperwork as foreigners.

Romanian citizens

Romanian citizens need to provide the following documents for export customs clearance:

- Passport copy - first 2 pages including the one with picture
- Romanian ID copy
- Personal statement that the goods being exported are used and are in client's possession for more than 6 months (notarized) - Sample provided by Eastern European Relocations Romania
- Power of attorney for Eastern European Relocations in order to represent the client at the custom office - PROCURA – Sample provided by Eastern European Relocations Romania
- Letter from the foreign employer proving that the shipper will be employed by them
- Authorized translation of inventory of goods made by an authorized translator
- Serial numbers of all electrical appliances
- A set of photos for the following items: art objects, old furniture, antique items, silverware, carpets and rugs, paintings (not for printed pictures), classic musical instruments (piano, guitar, violin, etc), fine china and crystal ware, collection of stamps and coins
- Pro forma invoice with value of goods for customs purposes only
- EORI registration

Diplomats

Diplomats exporting HHG and personal effects to Romania need to submit the following documents:

- Passport copy - first 2 pages including the one with picture
- Official letter from Embassy in Bucharest proving that the shipper holds diplomatic status and the shipment will be cleared under diplomatic protocol, obtained from Romanian Ministry of Foreign Affairs
- Power of attorney for Eastern European Relocations in order to represent the client at the custom office - PROCURA – Sample provided by Eastern European Relocations Romania
- A set of photos for the following items: art objects, old furniture, antique items, silverware, carpets and rugs, paintings (not for printed pictures), classic musical instruments (piano, guitar, violin, etc), fine china and crystal ware, collection of stamps and coins
- Serial numbers of all electrical appliances
- Packing inventory
- Import documents
- Obtaining EORI 's number (identification number) from customs authorities

PROHIBITED ITEMS

- Alcohol
- Food
- Tobacco
- Weapons
- Medications and drugs
- Other commonly prohibited items (narcotics, explosives, etc.)

EXPORT OF VEHICLES

Documents needed to export a car from Romania are:

- Original documents of the vehicle including registration on shipper's name (not on company's name)
- Purchase invoice on shipper's name (if the car is new) or pro-forma invoice for value declaration
- Passport copy - first 2 pages including the one with picture
- Power of attorney for Eastern European Relocations in order to represent the client at the custom office - PROCURA – Sample provided by Eastern European Relocations Romania

NOTES

When exporting a car, it needs to be deregistered before leaving Romania.

EXPORT OF PETS

For export customs clearance of pets in Romania we will need the following documents:

- Pet passport
- The pet must be micro chipped
- Health certificate
- Vaccination certificate
- Ownership paperwork
- Owner's passport copy
- Power of attorney for Eastern European Relocations in order to represent the client at the custom office - PROCURA – Sample provided by Eastern European Relocations Romania

EXPORT OF CARPETS, PAINTINGS, MUSICAL INSTRUMENTS, ART EFFECTS AND ANTIQUES

When exporting art objects, old furniture, antique items, silverware, carpets and rugs, paintings (not for printed pictures), classic musical instruments (piano, guitar, violin, etc), fine china and crystal ware, collection of stamps and coins items from Romania a set of photos needs to be submitted to customs authorities.

If these items have been imported to the country, import inventory stamped by Romanian customs and stamped customs pictures for the art items will be required.

For these items we will also need a pro forma invoice with value of goods for customs purposes only.

EXPORT OF SPECIAL ITEMS (I.E. RIFLES, STUFFED ANIMALS, ETC.)

Rifles

- Ownership paperwork
- Owner's passport copy
- Power of attorney for Eastern European Relocations in order to represent the client at the custom office - PROCURA – Sample provided by Eastern European Relocations Romania
- Special permit for proving right to own the rifle and also official address of Hunting Association where the owner is a member

Stuffed animals

- Ownership paperwork
- Owner's passport copy
- Power of attorney for Eastern European Relocations in order to represent the client at the custom office - PROCURA – Sample provided by Eastern European Relocations Romania
- CITES certificate or personal statement

EXPORT OF WINE, SPIRITS AND TOBACCO

Export of alcohol and tobacco products from Romania is not allowed.