

Items included as basic assembly pieces

Our standard import delivery service includes the assembly of basic furniture items such as the following. Please note, our crew will only assemble pieces requiring a flat or philips head screwdriver or allen keys.



Place shelves only



Bed assembly (does not include making up with linen, maximum 15-20 minutes per bed)



Tables - Legs attached



Sofas - legs screwed on and cushions placed



Simple desk assembly, top attached screwed to base



Bed legs attached and mattress positioned



Place top or hutch back on buffet base (unless integrated wiring etc required)



Modular pieces secured



Top attached to bases



Attaching mirror to chest of drawers



Connect stand to TVs (excludes AV & cabling connections and wall mounting of TVs)

Items requiring specialist assembly service

Additional cost

Items that are not considered basic or standard assembly will require a handyman or assembly service at an additional cost. Assembly plans should be supplied by the client, along with professional photographs of the piece assembled by the agent, and all pieces/parts should be supplied with an identified location where the crew can find them. Please refer to the list below for some example of items requiring specialist assembly services.



Factory packaged furniture items



Gym equipment



Bunk beds



Gas lift or trundle beds



Bicycles



Flat pack furniture



Cubby houses



Complex entertainment units/display cabinets or items with integrated electrical or plumbing



Wardrobes, amoirs and bedrooms cabinets



Trampolines/swing sets



Garage slevling units



Baby cot assembly

Preparing your personal effects for shipment to Australia

Some personal effects have the potential to bring pests or diseases into Australia and need to be declared.

The list below is designed to assist you in identifying which goods may be of biosecurity concern and may require cleaning or treatment prior to release. If this is not possible, the items may need to be destroyed or exported at your expense.

CATEGORY	ITEMS
Animal equipment including, but not limited to:	<ul style="list-style-type: none"> • animal beds, bedding, and baskets • animal grooming equipment, leads and/or restraints, saddlery, and other tack. • fish tanks and equipment, fish food, aquarium rocks • pet cages • pet food, naturopathic supplements, medicines, bowls, mats, utensils, and storage containers • pet-wear, toys, and rawhide chews • portable and electronic fencing.
Artefacts/Furnishings/Ornaments/Souvenirs including, but not limited to:	<ul style="list-style-type: none"> • animal products such as bones, antlers, feathers, animal hair and hide. • beads, and necklaces made of plant/animal material. • carpets, mats, rugs • commercially manufactured musical instruments such as pianos, clarinets, oboes, violins, and guitars. • dried plant products such as banana products, photo albums, hats, bags, mats, and baskets. • fossils, rocks, sand, shells, soil, stones non-commercially manufactured musical instruments such as rawhide drums, rainmakers, maracas, and pan pipes. • plant products including bark, seeds, potpourri, dried flower arrangements, sphagnum moss, and natural stems. pillows, including Thai pillows containing plant/animal material. sand, seeds, or soil used as a filling. • statues made of clay or compressed sand. • wooden spears, bows and arrows. • Food or fruit boxes/cartons
Camping equipment including, but not limited to:	<ul style="list-style-type: none"> • backpacks/day packs • boots, climbing implements. • camping chairs • hiking/walking sticks • picnic baskets, cooler box/esky • picnic rugs, groundsheets • tents, tent poles, tent pegs
Clothing including, but not limited to:	<ul style="list-style-type: none"> • farm/outdoor clothes • footwear such as gumboots, footwear with wooden components • hats made of straw or other plant material.

CATEGORY

ITEMS

Farm goods, vehicles and motorised equipment including but not limited to:

- all-terrain vehicles (ATVs), quad bikes, motorcycles carts, horse floats
- farm equipment
- jet skis, motorboats, outboard motors (must be dry)
- non-machinery and non-fuel-operated items used in and around farms
- toolboxes, generators
- tires.

Festive decorations including, but not limited to:

- blown eggs
- Christmas trees, real or artificial conifer items, pinecones
- dried holly, sphagnum moss, vines, wreaths
- seed pods, straw

Sporting goods and playground equipment including, but not limited to:

- bicycles, tricycles, scooters
- cubby houses, sandboxes/sandpits
- hockey sticks, cricket sets, racquets, pool cues, golf clubs, shuttlecocks
- sand-filled weights, punching bags.
- seesaws, slippery dips/slides, swings, trampolines
- sporting footwear such as football, cricket, or golf shoes
- fishing equipment/fishing tackle such as feather fish flies, lines, rods and tackle boxes
- kayaks
- wetsuits and diving equipment

Sporting goods or equipment that have been in contact with fresh water must be dry on arrival.

Toys including, but not limited to:

- toys filled with sand, soil, seed and/or water.
- toys with wooden components, including rocking horses, and skateboards
- toys stuffed with natural fillers or hairs

Wooden items include, but are not limited to:

- antique furniture
- baskets such as cane/wicker laundry baskets
- brushes, jewelry boxes
- carvings, statues made of wood, totem poles, bamboo products such as wind chimes.
- dowel
- furniture such as bamboo, banana leaf, cane, rattan, timber, water hyacinth, wicker, willow, or furniture parts logs, sawn timber
- picture frames
- plywood and veneer
- sawdust, wood pieces, wood shavings
- timber moldings.

CATEGORY

ITEMS

Garden equipment, garden furniture and tools including, but not limited to:

- any plant material
- barbeques/grills
- fertilizer, garden seeds
- fountains, statues
- garden tools and implements.
- lawnmowers, ride-on mowers, and catchers
- outdoor tables and chairs
- plant pots
- sheds
- used tools.
- waste bins
- wheelbarrows
- whipper snippers, weed eaters.
- wine barrels.

General items include, but are not limited to:

- brooms, dustpan, and brushes
- vacuum cleaners and bags
- waste

Kitchen - all food and pantry items including, but not limited to:

- all fresh foods such as potatoes, onions, and garlic
- dried/dehydrated food items such as herbs, teas, and rice
- pre-packaged food such as snacks, protein powders and supplements.

Kitchenware including, but not limited to:

- flat-packed prefabricated kitchens
- food containers, kitchen utensils
- large appliances such as refrigerators, freezers
- small appliances such as bread makers, food processors, toasters
- wooden items such as bowls, placemats, coasters, utensils, cutting boards, knife blocks, pots, pans etc.

Miscellaneous goods including:

- goods not legibly described or without adequate description. For example: labelled 'PBO', 'stuff', 'gear', 'Tote', 'Misc' or 'equipment'
- goods that have not been itemised.

Concessions

You may not have to pay customs duty and GST if you meet certain criteria. Customs by-law 1700581 to Item 15 of Schedule 4 of the Customs Tariff Act 1995 details the UPE concession criteria

To be eligible for the UPE concession you must:

1. be a passenger or crew member of a ship or aircraft
2. have arrived from a place outside Australia, and
3. depending on the nature of the goods, meet permanent residency requirements

and the goods must be:

1. your personal property
2. suitable and intended for use by you in Australia
3. personally owned and used overseas by you for the specified length of time (number of months) set out in the Categories of goods table below, before your departure for Australia

You will meet the permanent residency requirements if you:

1. are an Australian citizen.
2. hold a permanent visa.
3. hold a special category visa.

CATEGORY OF GOODS	DO PERMANENT RESIDENCY REQUIREMENTS APPLY?	NUMBER OF MONTHS GOODS MUST BE OWNED AND USED BEFORE YOUR DEPARTURE FOR AUSTRALIA
Personal clothing and footwear, hygiene articles and personal grooming products. Not fur apparel or perfume concentrates	Yes	No requirement
Non-motorised caravans and trailers, and boats designed for use in sheltered waters for sport or recreation which conform to published specifications (other conditions apply)	Yes	12 months
Aircraft of all types, not having more than one propulsion motor (other conditions apply)	Yes	6 months
Machinery, plant and equipment (other conditions apply)	Yes	12 months
Fur apparel, personal effects, furniture and household goods not covered above	No	12 months

The following goods are not eligible for the UPE concession:

- motor vehicles
- motor vehicle parts
- commercial goods
- bequeathed goods
- items that you have purchased over the internet after your arrival in Australia.
- items belonging to another person who is not eligible for the concession.
- tobacco and tobacco products (cigarettes, cigars, or other products containing tobacco)
- alcoholic beverages.

Note: The duty-free concessions that apply to alcoholic beverages and tobacco products (cigarettes, cigars or other products containing tobacco) that you carry with you when you arrive in Australia do not apply to UPEs. ABF will assess alcoholic beverages and tobacco products that arrive as UPEs for duty, GST and/or wine equalization tax. ABF will not release the goods until you pay these duties and taxes.

The final decision on eligibility for the UPE concession rests with the ABF. You cannot use the UPE concession if you do not meet the requirements listed above. In such cases, if you still want to import the goods, you may be liable for customs duty, GST, and other charges.

Arrival time of the goods

Your personal effects may arrive in Australia before or after you. There must be a connection between your travel to Australia and the importation of the personal effects. For example, you cannot use the UPE concession if you arrange to import your personal effects months after you arrive in Australia.

Where you arrange to transport your personal effects before you arrive in Australia, you may be able to use the UPE concession. You must prove you intend to travel to Australia in a reasonable time. Evidence could be an airline ticket or evidence of a work contract in Australia. If your personal effects arrive in Australia before you, they may still be eligible for the UPE concession.