



Admission to Spain

EFFECTS	REQUIRED DOCUMENTS	REMARKS
Personal Effects	<p>Corporate clients</p> <ul style="list-style-type: none"> You have 1 year since you leave the origin country to import your removal without paying Duties & Taxes. Documents required are: Original of Change of Residence Certificate (Baja Consular) provided by your consulate in the origin country to prove that you have been living in that country more than one year and that you are moving to Spain. E.g.: <i>An Italian citizen who has been living in Australia should visit the Italian Consulate in the Australian city accordingly.</i> If you cannot obtain these documents, Spanish customs may accept a Letter from your company in the origin country, stating the start and end dates of your employment and a line advising that you are moving to Spain. Additionally, your income tax return from the previous year is also a must. Documents such as electricity bill, rental contract in the origin country, etc. are not valid Original "ALTA en el Padrón" (Town Hall Registration). It is your registration at the City Council (Ayuntamiento) where you will be living in Spain, showing your current registry date (not the date of issue but the actual arrival date in Spain). Copy of valid DNI / NIE (Foreigner Identification Number) for Non-Spanish European citizens or "Permiso de Residencia" (residence permit) for Non-European citizens. It takes between 3 to 6 months to obtain them from the Spanish authorities. The Tax payers number (DNI/NIE/Residence card) must be registered in Hacienda (tax office), for this purpose you should ask for the "Etiquetas Fiscales" in the tax office. Copy of valid passport (photo page) Valued Inventory list for Customs purposes, duly signed. This value has nothing to do with the value for insurance (we will help you). Original Power of Attorney and franchise request forms dated and signed. <p>Foreign diplomats</p> <ul style="list-style-type: none"> Copy of diplomatic passport; Original inventory in Spanish, valued in Euros; Diplomatic franchise to be obtained from the Ministry; Original Customs forms signed and dated. 	
Motor vehicles	<ul style="list-style-type: none"> Original invoice of each vehicle (if you have misplaced it, or if you do not have it: car valuation, signed and stamped by the importer or by official concessionary, or otherwise: car's sale contract duly signed and stamped by both purchaser and seller); Copy of the vehicle registration document (title of property or "Permiso circulación" and "Ficha técnica") 	
Prohibited articles	<ul style="list-style-type: none"> Firearms, ammunition and antiques require a special permit; Liquor, alcohol and food; Pictures, sculptures, Persian carpets (art items in general), and fur coats, ivory, shells (all items prohibited by the Washington Convention) can result in customs examination; Dangerous or illicit items (corrosive, explosives, flammable, liquids). 	

Disclaimer: The above information is correct at the time of preparation. However, changes in laws and convention can alter from time to time, which may affect the importation of goods. While every effort is made to keep this information up to date, AGS will not accept any responsibility or liability for any changes in import and export regulations. The information contained in this document is for information purposes only. Should you have any question, please contact your coordinator.

